

**LLANHARRY COMMUNITY COUNCIL**

**MANAGEMENT RISK ASSESSMENT POLICY 2018-19**

**Assessment Criteria**

<b>Rating</b>	Potential Consequence Score 1-5	<b>Classification</b>	1-5	Low
	Likelihood of happening Score 1-5		6-10	Medium
	Severity Level Score—Potential Consequence X Likelihood		11-15	High
			16-25	Very High

**Assessment carried out on 18<sup>th</sup> October 2018**

Area Buildings Etc.	Location	Potential Consequence	Likelihood	Severity Score	Class	Measure to be taken to Reduce/Minimise/Control Risk
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<u>COMMUNITY ASSETS</u>						
Playing Field	North side boundary entrance to Fox & Hounds public house	2	5	10	Medium	Letter to be sent annually to Landlord informing him that there is no public right of way and that he is responsible for any claims arising from the construction of a pathway in the playing field. Depression on outside of path nearest to PS - monitor. Depression on field (directly in line with PS) - monitor. Uneven ground/surfaces/trees/hedges – no action to be taken.
		2	2	4	Low	
		1	5	5	Low	
		1	2	2	Low	
Playing Field	South side boundary behind Bear Inn public house including main entrance to playing field.	1	2	2	Low	Uneven ground/surfaces/trees/hedges – no action to be taken Exposed tree roots – no action to be taken.
		1	5	5	Low	
Playing Field	East side boundary in front of Community Centre	1	5	5	Low	Uneven ground/surfaces – no action to be taken.
MUGA	Playing Field	1	5	5	Low	Non – identified. See monthly Inspection reports. Weeds growing outside MUGA – need removing.
		1	2	2	Low	

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<b><u>BURIAL GROUNDS</u></b>						
Burial Ground	Cowbridge Road	2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.
Burial Ground Unused	Church burial ground	2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken
		2	3	6	Medium	Moss on path to rear of Church- contact Grounds Maintenance Contractor
		5	3	10	High	Slate fallen off roof onto Grave – inform Reverend Rees
<b><u>ALLOTMENTS</u></b>	Fforest Road	2	2	4	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
		5	2	10	Medium	Small number of uncovered water containers – send letter to Allotment Association.
	Laureldene	2	2	4	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
		5	2	10	Medium	Small number of uncovered water containers – send letters to allotment holders.
		1	5	5	Low	Poor general condition of a number of plots.
	Strip of land running from East to	1	1	1	Low	Uneven ground/surfacing/trees/hedges – no action to

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	West alongside M 4.	1	1	1	Low	be taken. Neighbours tipping waste over boundary fence.
Ambulance Hall, Grounds	Birchgrove	2	2	4	Low	Uneven ground/surfacing- no action to be taken.
<b><u>BUILDINGS</u></b>						
Ambulance Hall Garage	Birchgrove	1	2	2	Low	Loss of fob to Garage. Register of authorised fob holders set up.
		2	2	4	Low	Uneven ground/surfacing – no action to be taken.
Cemetery Shed	Cowbridge Road	1	2	2	Low	Loss of keys to shed. Register of authorised key holders and users set up.
		2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.
<b><u>BUS SHELTERS</u></b>						
	Tylacoch Avenue	1	5	1	Low	Uneven ground/surfacing/hedges – no action to be taken.
	Red Hill	1	5	5	Low	Uneven ground/surfacing – no action to be taken.
	Post Office	1	5	5	Low	Non- identified.
	Birchgrove	1	5	5	Low	Non- identified.
	Ty Isaf	1	5	5	Low	Uneven ground/surfacing – no action to be taken.
	Tylagarw	1	5	5	Low	Non-identified.

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<b><u>PUBLIC SEATS</u></b>	Public seats at various locations	1 1	5 5	5 5	Low Low	Uneven ground/surfacing – no action to be taken. Majority of seats need rubbing down and re-painting.
<b><u>COUNCIL OFFICE</u></b>	Groes Sannor, Degar Road	1	5	5	Low	Uneven ground/surfacing – no action to be taken. Lone working – consider possible implementation of Lone Working Policy.
<b><u>FINANCE &amp; MANAGEMENT</u></b>	Risk of Council not being able to continue its business due to an unexpected or tragic circumstance	5	1	5	Low	All files and recent records are kept at the Clerk's home. The Clerk makes regular back-ups to an external hard drive.
	Insurance	5	1	5	Low	Review provision annually.
	Data Protection	5	1	5	Low	Ensure annual renewal of registration and continual review of compliance.

Councillor I Claridge.....

Councillor P Claridge .....

Clerk.....

Date.....