

# LLANHARRY COMMUNITY COUNCIL

MINUTES OF MONTHLY MEETING HELD ON WEDNESDAY, 14<sup>TH</sup>  
MARCH 2018 AT 7.15 P.M. AT THE AMBULANCE HALL, BIRCHGROVE, LLANHARRY

PRESENT: COUNCILLORS: I CLARIDGE (CHAIR); (MRS.) P CLARIDGE; (MRS.) J DILWORTH; (MRS.) N EVANS; D SNOOK; M THOMAS and MRS G LEWIS (CLERK).

1. ELECTION OF MEMBER TO PRESIDE IN THE ABSENCE OF THE CHAIR AND VICE-CHAIR

The Chair was present.

2. APOLOGIES FOR ABSENCE

Councillor (Mrs.) Coates – accepted;  
Councillor Owen – accepted.

3. DISCLOSURE OF INTERESTS

The Clerk declared an interest in items 21 & 22.

4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

No members were present.

5. COMMUNITY POLICING

Apologies were sent by the Police who could not attend as they are on rest days.

**Crime Report** - 10<sup>th</sup> January to 12<sup>th</sup> March 2018:

Anti-Social Behaviour – 2 accounts;

Burglary – 1 account;

Damage – 1 account;

Theft and Handling – 5 Accounts.

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SIGNED.....CHAIR

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DATE.....

During this time 78 calls were made to the Police.

**Speeding**

Between February and March 2 speed scoping surveys were carried out on Red Hill:

30 mph zone – Average speed 27.6 mph;

40 mph zone – Average speed 36.8 mph.

**PACT** – next meeting Thursday 19<sup>th</sup> April 6p.m. at the Ambulance Hall.

6. **CONSIDERATION AND APPROVAL OF ACCOUNTS FOR PAYMENT**

6.1 **Payment of Accounts**

Resolved: to make payment of all the accounts listed below:

TalkTalk Business	Telephone & broadband	57.54
Wages	March	979.79
HMRC	Tax & NI March	87.89
Office Rental	March	100.00
P & P Gardens	Grnds Maint-Gen/Ceme/Church	625.00
Marcon Services	Grounds Maint - P/field	510.00
FES Ltd	Removal of xmas trees & lighting	180.00
Petty Cash	Stamps	14.52
Mrs G Lewis	Travelling Allowance	49.95
Complete Business Solutions	Copier paper	13.74
Urban Recreation Ltd	Jan & Feb Inspections	108.00
Mrs G Lewis	Repayt - tree stakes	8.39
Wales Air Ambulance	Grant	500.00
Mid Glam Construction Ltd	Skip for Fforest Road allotment site	215.00
LDP Services	Newsletter delivery charge	120.00
Marcon Services	Removal of shrubs at churchyard	300.00
Allens Printers	Newsletter delivery	208.00
SSE/SWALEC	Electricity at Ambulance Hall	109.37

6.2 **Bank Reconciliation**

Resolved: to accept the bank reconciliation for February

6.3 **GFFEB18/BESFEB18**

SIGNED.....CHAIR

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**Resolved:** to accept the GF Sheets and Budget Estimate for February.

7. EXAMINATION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

The minutes of the Audit Meeting and the Monthly Meeting held on 14<sup>th</sup> February and the War Memorial Committee Meeting of 13<sup>th</sup> March were confirmed.

8. SIGNATURE OF MINUTES OF PREVIOUS MEETINGS

The minutes of the meetings were duly signed by the Chair.

9. MATTERS ARISING

9.1 Playing Field/AFC Matters

- Monthly Inspection

A copy of the most recent inspection report was circulated to members.

- AFC

Fixture details have been received by the Clerk.

9.2 Matters at Tylagarw

There were no matters arising.

9.3 Testing Of Memorials at the Cemetery/Churchyard

To be kept on the agenda.

9.4 Cemetery

The Clerk confirmed that a survey has been completed and documented.

9.5 Purchase of seats

Still awaiting a decision from RCTCBC Corporate Estates regarding a request for permission to site a seat on the grass verge at the junction of Fforest Road and Heol Pantgwyn.

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SIGNED.....CHAIR

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9.6 Dog Waste Bins

Councillor Thomas asked the Clerk to see if RCTCBC would move the bin at Elm Road Bungalows from its current position of the alleyway between Elm Road and Appletree Close.

9.7 Christmas Lighting

The Clerk confirmed she has a meeting set up with Centregreat to sort out the provision of power to Ty Isaf Christmas trees and also about installing a pillar for the Christmas lighting at Tylagarw.

9.8 Planning Applications at Laureldene & Hazeldene

Awaiting information from Corporate Estates.

9.9 Consideration of whether to apply to RCTCBC to include the park in the county wide public spaces protection order

To be taken off the agenda.

10. TO RECEIVE REPORTS FROM MEMBERS OF OUTSIDE BODIES AND COMMITTEES

No reports

11. CORRESPONDENCE

**Resolved:** to note the following correspondence:

One Voice Wales

Innovative Practice Annual Awards Ceremony, Thursday 29 March Royal Welsh Showground;  
Consultation on the draft Autism (Wales) Bill – responses due by 17 April 2018;  
The Local Democracy and Boundary Commission for Wales - updated guidance on the conduct of community reviews by principal councils;  
Reminder - closing date 4 April - Public Health (Wales) Act 2017 Section 8: Local Toilets Strategies – Consultation Document on Statutory Guidance for Local Authorities;  
Welsh Hearts - Welsh Hearts Working with your Community;  
Module 5 - The Council Meeting training – Pontypool, Tuesday 27th March 2018.

Planning Aid Wales

Pre-application community consultation: going beyond the requirements - 21 March, Wrexham

SIGNED.....CHAIR

DATE.....

Glyndŵr University;  
Free Planning Training, Wednesday 14th March, Pontyclun Community Centre.

IRPW - Independent Remuneration Panel for Wales Annual Report - February 2018.

Wales Audit Office

Copy of Financial Management and Governance in Local Councils 2016-17;  
Survey of Town and Community Councils – **to be completed by the Chair and Clerk.**

Welsh Government

Review of the Community and Town Council Sector – Newsletter;  
Letter, guidance note and application form in respect of Welsh Government support for the initial setting up of joint arrangements around three core themes of community engagement, increasing citizen participation and engagement in local democracy, and clustering, which is available for 2018-19;  
Consultation on Edition 10 of Planning Policy Wales;  
Community Asset Transfer Conferences -19 March 2018, Abertillery.

Came & Company - Snow & Ice - Council Matters.

Kidney Wales – Walk for Life.

Welsh Hearts – March Newsletter.

PlayWales – March e-bulletin.

Tenovus Cancer Care – Letter of thanks for grant.

Mr John Dilworth – Tylagarw Community Centre.

SLCC – The Clerk, magazine.

Clerks & Councils Direct – publication.

ICCM – The Journal, Spring 2018.

ElanCity – Evolis Radar Speed Sign.

## 12. PLANNING

**Resolved:** to note the following:

12.1 **Planning lists** from 5<sup>th</sup> February to 2<sup>nd</sup> March 2018.

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SIGNED.....CHAIR

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12.2 Planning Correspondence

16/0753/10 at Llanhari Chapel Site, Addison Avenue, Llanharry, Pontyclun, CF72 9LQ - amended layout plan received 15/02/18;

18/0161/10 at Land Adjacent To Ty Draw House, Pontyclun, CF72 9BS - Proposed new dwelling on private land.

13. GRANTS

**Resolved:** that the Council in accordance with its powers under Section 137 and 139 of the Local Government Act 1972(amended), should incur the following expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:-

Wales Air Ambulance .....£500

14. DATE TO CARRY OUT THE ANNUAL INVENTORY

**Resolved:** that the Chairman, Councillor (Mrs.) Dilworth and the Clerk carry out the annual inventory on Thursday 22<sup>nd</sup> March.

15. DATE TO CARRY OUT THE BIANNUAL RISK ASSESSMENT

**Resolved:** that the Chairman, Councillor (Mrs.) Dilworth and the Clerk carry out the annual inventory on Thursday 22<sup>nd</sup> March.

16. CONSIDERATION OF CORRESPONDENCE REGARDING THE ALLOTMENT AND RECREATION GROUND CHARITY, YSTRADOWEN

Correspondence requesting details of the council’s nominated trustee.

Councillor (Mrs.) Claridge resigned as the Trustee to the charity.

**Resolved:** to appoint Councillor Ian Claridge as the trustee representing the council.

17. DATE OF THE FINAL INTERNAL AUDIT

The date has been arranged for Friday 13<sup>th</sup> April.

SIGNED.....CHAIR

DATE.....

18. CONSIDERATION OF THE MONTHLY INSPECTION OF THE PLAY AREA/PLAYING FIELD/MUGA

Members noted the inspection report.

19. TO CONSIDER THE CONSECRATION OF THE NEW AREA AT THE CEMETERY

The Clerk was asked to make arrangements for the consecration of the new area.

20. CONSIDERATION OF QUOTATIONS FOR THE REMOVAL OF THE LAUREL AT THE CHURCHYARD

Three quotations were received.

**Resolved:** to accept the lowest quotation, that of Marcon Services.

**The Clerk declared an interest in the following two items and took no further part in the meeting.**

21. CONSIDERATION OF QUOTATIONS FOR THE REMOVAL OF A WOODEN SEAT AND THE REPLACEMENT OF A METAL BENCH AT THE CEMETERY

Two quotations were received.

**Resolved:** to accept the lowest quotation, that of Andrew Vowles Landscaping.

22. CONSIDERATION OF QUOTATIONS FOR THE INSTALLATION OF A METAL SEAT AND CONCRETE BASE AT ELMS FARM

Two quotations were received.

**Resolved:** to accept the lowest quotation, that of Andrew Vowles Landscaping.

**The Clerk rejoined the meeting.**

23. CONSIDERATION OF THE PROVISION OF PLANTERS AND BASKETS

**Resolved:** the colour scheme was agreed as yellow, purple, red and orange with plenty of trailing greenery for the baskets.

24. CONSIDERATION OF COMMUNITY BENEFIT PAYMENTS

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SIGNED.....CHAIR

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The Clerk was asked to find out when the CBF re-payment would be received.

25. DATE OF THE NEXT WAR MEMORIAL COMMITTEE MEETING

To be kept on the agenda.

26. CONSIDERATION OF ITEMS FOR THE NEWSLETTER

To be kept on the agenda.

27. CONFIRMATION OF THE DATE OF THE NEXT MEETING OF THE COUNCIL

**Resolved:** the date of the next ordinary meeting is confirmed as Wednesday 11<sup>th</sup> April 2018

The meeting closed at 8.05 p.m.

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SIGNED.....CHAIR

DATE.....