

LLANHARRY COMMUNITY COUNCIL

MINUTES OF MONTHLY MEETING HELD ON WEDNESDAY, 10TH
OCTOBER 2018 AT 7.15p.m. AT THE AMBULANCE HALL, BIRCHGROVE, LLANHARRY

PRESENT: COUNCILLORS: W OWEN (CHAIR); I CLARIDGE; P CLARIDGE; E COATES; J DILWORTH; N EVANS; D SNOOK AND S ELLIS, COMMUNITIES FOR WORK PLUS; A MAXWELL, HAPI PROJECT; G LEWIS (CLERK).

1. ELECTION OF MEMBER TO PRESIDE IN THE ABSENCE OF THE CHAIR AND VICE-CHAIR

The Chair was present.

2. APOLOGIES FOR ABSENCE

Councillor Parsons – accepted.

Councillor Thomas – accepted.

3. DISCLOSURE OF INTERESTS

No interests were declared.

4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

Sarah Ellis introduced herself and outlined the aims and objectives of Communities for Work Plus. Andy Maxwell, HAPI Project, which is lottery funded via Newydd Housing Association, outlined the objectives of the project and how he works closely with Communities for Work Plus, in delivering a wide range of activities to improve health, aspirations, prosperity and inclusivity (HAPI).

One younger member of the community was present and asked for the provision of dog bag dispensers as provided in Brynna. He also asked for the date of the next litter pick. Members stated that they would discuss both matters at the next meeting and let him know what is decided.

5. COMMUNITY POLICING

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During the period 12th September and 10th October 41 calls were made to the Police.

Crime Figures:

- Anti-Social Behaviour – 2 accounts;
- Burglary – 1 accounts;
- Damage – 1 accounts;
- Theft and Handling – 4 accounts;

Speeding Issues:

Llanharry (Red Hill) – survey of 100 vehicles was conducted in the 40 zone on 22/09/18 – average speed was 36.8 mph.

Tylagarw – survey of 60 vehicles was conducted on 22/09/18 – average speed was 21.2 mph.

PACT Meeting – Monday 22nd October, 6.30pm at the Ambulance Hall, Birchgrove.

6. CONSIDERATION AND APPROVAL OF ACCOUNTS FOR PAYMENT

6.1 Payment of Accounts

Resolved: to make payment of all the accounts listed below:

TalkTalk Business	Telephone & broadband	57.54
Wages	October	1037.20
HMRC	Tax & NI October	129.82
Office Rental	October	100.00
P & P Gardens	Grounds Maintenance-General/Cemetery/Church	1000.00
Marcon Services	Grounds Maintenance – Playing field/Watering	822.00
RCTCBC	Ambulance Hall Rates	134.00
RCTCBC	Trade Waste - Cemetery	43.02
SSE SWALEC	Unmetered Christmas Lighting Charge	13.74
Complete Bus Sols Grp Ltd	White Copier Paper	13.74
Complete Bus Sols Grp Ltd	Credit for Inkjet Cartridge	-15.71
Complete Bus Sols Grp Ltd	Inkjet Cartridges/Diary	68.42
RCTCBC	Tylagarw Sign	168.00
Urban Recreation Ltd	Play area inspection May - September	270.00
Strobe Creative	50 % Deposit for Website	312.50
G Lewis	Travelling Allowance March-September	51.75
Urban Recreation Ltd	Play area inspection October	54.00

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6.2 Bank Reconciliation

Resolved: to accept the bank reconciliation for September

6.3 GFSEPT18/BESSEPT18

Resolved: to accept the GF Sheets and Budget Estimate for September.

6.4 Bank Statements

Original bank statements were available for inspection.

7. EXAMINATION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

The minutes of the Audit Meeting and Monthly Meeting held on 12th September and the Special Meeting held on 27th September were confirmed.

8. SIGNATURE OF MINUTES OF PREVIOUS MEETINGS

The minutes of the meetings were duly signed by the Chair.

9. MATTERS ARISING

9.1 Playing Field/AFC Matters

Monthly Inspection

A copy of the report for the inspection for October was circulated to members.

AFC

Fixture lists have been received by the Clerk.

9.2 Matters at Tylagarw

To be kept on the agenda

9.3 Purchase of seats

The Clerk informed members at the special meeting on 27th September that RCTCBC had agreed to the siting of the seat at the junction of Fforest Road and Heol Pantgwyn subject to a lease and the payment of £1 per year rent and various other conditions.

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Despite agreeing to the conditions on the 28th September the lease has yet to be received. Members asked the Clerk to proceed with the installation of the bench and base.

9.4 Christmas Lighting

Councillor Claridge and the Clerk informed members of their meeting with Mike Stephens, Centrgreat on Tuesday 9th Oct. Prices have now been received for the removal of the old lights on the Cherry Tree and the re-installation of new lights; the repair of one column feature and the storage, installation and removal of the all the column features; the installation of new supply and post at Tylagarw including redressing the trees with new lights; and the cost of providing labour for the switch on. It was agreed at the meeting not to erect Christmas trees at Ty Isaf shops this year due to the presence of scaffolding. Centregreat are looking into whether they have any refurbished lights suitable for hanging between posts at the play area after confirming that this could also be powered by the same lighting column as the one of the column features.

9.5 Planning Applications at Laureldene & Hazeldene

To be kept on the agenda.

9.6 Items for the newsletter.

To be kept on the agenda.

9.7 Consideration Of Planning Permission For The War Memorial

The Clerk informed members that all the paperwork is correct and planning permission is expected shortly.

9.8 Consideration Of The Re-Siting Of The “Welcome To Llanharry” Sign

Councillor Owen reported that he would chase this up with RCTCBC.

9.9 Consideration Of The “Twinning” Of Llanharry

Councillor Coates stated that she would look into the twinning of Llanharry with another village in the UK.

9.10 Half Yearly Risk Assessment

This is yet to be carried out due to inclement weather and illness.

9.11 Review of Electoral Arrangements by the Local Democracy and Boundary Commission for Wales

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The Clerk confirmed submitting objections to the proposals by RCTCBC to both them and directly to the LDBC.

Councillor Snook asked Councillor Owen about the feelings of Tylagarw residents to the proposals. Councillor Owen replied that residents did not want the proposed changes and wished to remain in Llanharry Ward. Councillor Snook suggested that conveyed their wishes to RCTCBC and is was agreed that petitions are formed in both Tylagarw and Llanharry against the proposal.

10. TO RECEIVE REPORTS FROM MEMBERS OF OUTSIDE BODIES AND COMMITTEES

Councillor I Claridge reported that a meeting of the Allotment and Recreation Ground Charity Ystradowen has been scheduled for October.

11. CORRESPONDENCE

Resolved: to note the following correspondence:

Natural Resources Wales - Enabling Natural Resources and Well-Being in Wales 2019-2023 - Call for Grant Proposals.

The Welsh Government is setting in place revised grant arrangements to support implementation of the Natural Resources Policy, making clearer links between Wales' natural resources and well-being. The scheme will be administered and managed by the Environment and Communities Division on behalf of wider policy interests and will focus on supporting cross-sector collaborative projects that will achieve a broad range of environmental, economic, social and cultural benefits. Supporting the delivery of Prosperity for All: the national strategy and the Natural Resources Policy, the scheme has 3 themes of action under which grant applications can be made:
Developing, regenerating and broadening access to sustainable green infrastructure
Improving the quality of the urban and rural built environment
Developing resilient ecological networks and nature based solutions

The grant is open to a wide range of organisations working in a collaborative way to deliver activity under the themes of action and will provide both revenue and capital funding to support delivery. Interested organisations are encouraged to explore potential collaborations and project ideas via our ENRaW Grant group on Yammer.

One Voice Wales

Conference and AGM will be held on Saturday 29th September this year at the Royal Welsh Showground;

Bridgend Scheduled Training Dates:

Wednesday 10th October	Module 17 - Making Effective Grant Applications
Wednesday 24th October	Module 15 - Information Management
Monday 26th November	Module 16 - Use of IT, Websites and Social Media
Monday 14th January 2019	Module 10 - Charing Skills
Thursday 7th February 2019	Module 22 - Mediation & Conciliation
Wednesday 27th February 2019	Module 5 - The Council Meeting
Wednesday 20th March 2019	Module 9 - Code of Conduct;

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Module 3 - The Council as an Employer – 1st October, Caldicot;
One Voice Wales RCT/Merthyr/Caerphilly Area Committee - 24th October, Maesycwmmmer;
Module 6 - Local Government Finance training – 16th Oct, Bedwas;
Module 15 - Information Management (Inc. GDPR) training, Cowbridge – 11th Oct;
Module 4 - Understanding the Law training – Barry - 23rd October

The next One Voice Wales, RCT/Merthyr/Caerphilly Area Committee, will take place in Maesycwmmmer at 7pm on Thursday 24th October 2018.

The guest speaker will be Susan Iannucci, Came and Company, insurance brokers who specialise in the local council sector; Susan will talk about "Insurance Matters" relating to Community and Town Councils.

As a non-member Council you are more than welcome to send a representative/s as observer/s to the meeting on 24th October 2018 to assess whether future membership of One Voice Wales would be of benefit to your Council.

I've also attached for information a copy of our brochure A Guide to Our Service – copy available on request.

Planning Aid Wales

Responding to Planning Applications & Maximising your Community Influence – Sept 24th Neath;
Introduction to Planning Enforcement – 17th October, Brynmawr;
Understanding Community Infrastructure Levy and Section 106 Contributions – 18th October, Caerphilly.

Welsh Government

Consultation – Un-adopted Roads -

Following concerns expressed by Welsh Assembly members regarding the number of unadopted roads in Wales and the issues that can arise as a result of unadopted roads, the Cabinet Secretary for Economy and Transport at Welsh Government has given a commitment to work with the Welsh Local Government Association to undertake a review of the situation. Such issues include the lack of maintenance, access difficulties for essential services and legal difficulties between householders and developers.

Currently, there is no meaningful measure of what the extent of unadopted roads across Wales is, and also what indeed are the issues that arise from unadopted roads;

Assets and Services Toolkit - This is the first phase of a digital toolkit which contains information, support and resources designed to help you on your journey of taking on community services and assets. The toolkit is intended as a handy reference guide to help you along each step of the process, from feasibility, to start-up right through to managing and maintaining your asset.

Community and Town Council Review – Final Report – copy sent to members with email.

RCTCBC

New School Provision for Llanilid Housing Development, Llanharan - This Council has commenced consultation on proposals to create new school provision for the above strategic housing site.

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Attached, for your information is a consultation document, which fully outlines details of our proposals and which also provides information on how you may make comments, or ask questions in respect of them.

This consultation document can also be viewed and downloaded from the Council website at <https://www.rctcbc.gov.uk/EN/GetInvolved/Consultations/Schoolconsultations.aspx>, You can also find it on the website via the following path - go to the Council website www.rctcbc.gov.uk, click on the 'Get Involved' link on the top centre section of the home page, then click on 'Consultations', 'Current Consultations', then finally 'School Consultations'.

Licensing Committee Agenda & Reports 16.10.18

RCT Citizens Advice – Making a Difference, Working Together – 26th Nov, Aberdare.

Play Wales – October e-bulletin.

IRP - IRPW Draft Annual Report Consultation - February 2019

The Independent Remuneration Panel draft Annual Report 2019/20 has now been published for consultation and is available on its website through the related link on the right hand side of this web page:

[Independent Remuneration Panel for Wales Draft Annual Report - February 2019](#)

Section 13 relates specifically to Community and Town Councils.

The Panel would be grateful if you could make your members aware of the contents report and make any comments you may have on the draft to IRPMailbox@gov.wales by 27 November 2018.

The Panel is mandating payment of a contribution to costs and expenses for members of councils in Groups A and B; and authorising payment of a contribution to costs and expenses to be made available for members of councils in Group C. Receipts are not required for these payments. In order to identify which of the 3 groups your CTC is in - please refer to Table 7 of the annual report.

The Panel examined a range of measures they could use as the basis for any groupings and it considers that 3 groups based on the level of income or expenditure, whichever is the highest, in the previous financial year, is most appropriate. Using income or expenditure figures better reflects the activity levels of a council than population ratios which the Panel found did not correlate to income or expenditure. It is also easy for councils to understand which group they belong to.

Community and town councils in Groups A and B must make available a payment to each of their members of £150 per year for costs incurred in respect of telephone usage, information technology, consumables etc.

Community and town councils in Group C are authorised to make available a payment to each of their members of £150 per year for costs incurred in respect of telephone usage, information technology, consumables etc.

Community and town councils in Group A must make available an annual payment of £500 each to a minimum of 1 and a maximum of 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.

Community and town councils in Groups B or C are authorised to make an annual payment of £500

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each to up to 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses if that is claimed.

All community and town councils must provide for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs up to a maximum of £403 per month. Reimbursement must be for the additional costs incurred by members in order for them to carry out their approved duties. Reimbursement shall only be made on production of receipts from the carer.

Compliance

Community and town councils must also publish a Statement of Payments by 30th September each year. This document details all payments made to elected members in the previous municipal year.

12. PLANNING

Resolved: to note the following:

12.1 Planning lists

From 27th August to 21st September 2018.

12.2 Planning Correspondence

Correspondence from RCTCBC:

18/0789/10 – Proposed garage/workshop (Amended plans received 10/10/18) – Brynteg, Llanharry Road, Llanharry.

13. GRANTS

Resolved: that due to dwindling numbers in Llanharry Senior Citizens Association it was agreed not to give a grant this year.

14. CONSIDERATION OF GROUNDS WORKS FOR THE WAR MEMORIAL

The Clerk informed the meeting that she had agreed with the permission of the Chair and Vice Chair to engage the services of Vale Consultancy to provide structural advice for the installation of the war memorial.

This was confirmed by members.

Unfortunately the ground work is an unknown quantity until their report is received, which is anticipated by the end of the week. Due to the time constraints for having the war memorial in situ for early November, permission was given by members for the Chair, Vice Chair and Clerk to deal with this matter without having to bring it back to Council.

15. CONSIDERATION OF THE DEDICATION OF THE WAR MEMORIAL

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It was agreed that to ask Reverend Rees to dedicate the war memorial on Friday 9th November which will be attended by pupils of Llanhari Primary School. This will be followed by a non-religious service on Sunday 11th November. Invitations will be extended to members of the Royal British Legion.

16. CONSIDERATION OF ERECTION OF STANCHIONS AT THE PLAY AREA FOR CHRISTMAS LIGHTING

Members agreed that this matter could be agreed by the Chair, Vice Chair and Clerk when prices are obtained.

17. CONSIDERATION OF PLACEMENT OF DOG BINS

After much consideration it was agreed to place dog bins at the following locations:

- Elm Road to Maple Close Alleyway;
- Birchgrove to Alder Road Alleyway;
- Sycamore to Hawthorn Road Alleyway (Hawthorn Road end);
- Corner of Fforest Road (where it joins Heol Pantgwyn);
- Junction of Fforest Road and Llanharry Road (Main Road);
- Red Hill;
- Elms Farm (2 bins);
- Tylagarw Terrace;
- Column 3p Llywn Onn;
- Column 10 Ely Valley Industrial Estate.

18. TO CONSIDER THE REPLACEMENT OF THE ROUNDABOUT AND SURFACING UNDER THE CANTILEVER SWING IN THE PLAY AREA

To be deferred until the October meeting.

19. CONFIRMATION OF THE DATE OF THE NEXT MEETING OF THE COUNCIL

Resolved: the date of the next ordinary meeting is confirmed as Wednesday 14th November 2018

The meeting closed at 8.45 p.m.

SIGNED.....CHAIR

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