

LLANHARRY COMMUNITY COUNCIL

MINUTES OF MONTHLY MEETING HELD ON WEDNESDAY, 10TH
APRIL, 2019, AT 7.15p.m. AT THE AMBULANCE HALL, BIRCHGROVE, LLANHARRY

PRESENT: COUNCILLORS: I CLARIDGE (CHAIR); P CLARIDGE; E COATES; J DILWORTH; W. OWEN; D SNOOK; M THOMAS AND G LEWIS (CLERK).

1. ELECTION OF MEMBER TO PRESIDE IN THE ABSENCE OF THE CHAIR AND VICE-CHAIR

The Vice-Chair presided over the meeting due to the absence of the Chair.

2. APOLOGIES FOR ABSENCE

Councillor Owen – attending Y Pant Prize Giving Award;
Councillor Parsons.

3. DISCLOSURE OF INTERESTS

Councillor Thomas in item 13, Grants.
The Clerk in items 16 & 17, Quotations.

4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

No members of the public were in attendance.

5. COMMUNITY POLICING

PCSO Phelps sent his apologies for his absence from the meeting due to the fact he is on rest days.

The Crime figures for the period are as follows:

Burglary – 3 accounts;
Damage – 2 accounts;
Anti-Social Behaviour – 2 account.

SIGNED.....CHAIR

2963

DATE.....

Fire at the MUGA

The Clerk reported another fire which had been started in the MUGA in the early hours of Saturday 5th April, it has been reported to the Police and the Fire Service was in attendance. It is unclear at the moment how much damage has been caused to the surfacing.

Members are very concerned about the instances of arson in and around the MUGA and playing field. They consider the installation of CCTV a priority and asked the Clerk to get as much information as possible for the next meeting.

6. CONSIDERATION AND APPROVAL OF ACCOUNTS FOR PAYMENT

6.1 Payment of Accounts

Resolved: to make payment of all the accounts listed below:

ICO	Data Protection Registration	35.00
RCTCBC	Trade Waste Collection	40.48
TalkTalk Business	Telephone & broadband	57.54
Came & Company	Insurance 2019/2020	2360.99
Wages	April	1101.01
HMRC	Tax & NI	148.98
Office Rental	April	100.00
Marcon Services	Grounds Maintenance Contracts	1694.99
ICCM	Membership	95.00
Petty Cash	Stamps	10.54
RCTCBC	Ambulance Hall Rates	134.60
Andrew Vowles	Erection of Notice Board	490.00
Petty Cash	Postage/stamps	10.54
Friends of Ysgol Llanhari	S137 Grant	300.00
Bobath Wales	S137 Grant	200.00

6.2 Bank Reconciliation

Resolved: to accept the bank reconciliation for March

6.3 GFMAR19/BESMAR19

Resolved: to accept the GF Sheets/Budget Estimate/Budget Estimate Virements for March

SIGNED.....CHAIR

2964

DATE.....

6.4 Bank Statements

Original bank statements were available for inspection.

7. EXAMINATION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

The minutes of the Audit and Monthly Meeting held on 13th March were confirmed.

8. SIGNATURE OF MINUTES OF PREVIOUS MEETINGS

The minutes of the meetings were duly signed by the Chair.

9. MATTERS ARISING

9.1 Playing Field/AFC Matters

AFC

Llanharry AFC has now completed all their fixtures for the season.

The Clerk informed members that she had given permission for Bryncae Mini & Junior Football to use the pitch on Saturday 13th April.

A meeting has been arranged for Wednesday, 17th April to meet with representatives of Llanharry AFC, Mr Wayne Arnold on behalf of Bryncae Mini & Juniors to meet with the Chair and Vice-Chair.

9.2 Matters at Tylagarw

Councillor Owen informed members that he has arranged for the removal of the bottle bank at the Community Centre as last weekend bottles were removed from the bank and smashed all over the bottom car park of the community centre. There seems to be no need for the bottle bank now as the collection of household glass recycling is carried out weekly.

9.3 Planning Applications at Laureldene & Hazeldene

Councillor Owen is awaiting a decision from RCTCBC on this matter.

9.4 Items for the newsletter.

Partnership working with RCTCBC to install dropped kerbs/grants given to local organisations/new council website address.

9.5 Consideration Of The "Twinning" Of Llanharry

SIGNED.....CHAIR

2965

DATE.....

To be kept on the agenda.

9.6 Review of Electoral Arrangements by the Local Democracy and Boundary Commission for Wales

To be kept on the agenda.

9.7 Provision of dog bag dispensers.

The dispenser has been received and is awaiting installation.

9.8 Creation a wildflower meadow area

To be kept on the agenda.

9.9 Fforest Road Allotment Association Insurance

The Council’s insurance had replied as follows, to queries regarding the need for the Allotment Association to have its own insurance.

“I am writing to confirm that the policy we arrange with Hiscox provides Public Liability Insurance automatically in respect of the Council’s responsibilities towards either owning or maintaining the land in question. In the event of someone being injured due to a defect with the land for which the Council is found to be legally liable the policy we arrange will provide cover for any resultant claim.

As far as activities undertaken on the land by any individual plot holders or an association are concerned; these will not usually be the responsibility of the Council unless the association is adopted as a formal subcommittee of the Council which is rarely the case. For clarity, I recommend this information is conveyed to the allotment holders.”

A copy of the email has been forwarded to the Secretary of the Allotment Association for circulation to its members.

9.10 Update On The Progress Of Members Setting Up Dedicated Email Accounts

Councillor Coates confirmed that she has set up her account.

10. TO RECEIVE REPORTS FROM MEMBERS OF OUTSIDE BODIES AND COMMITTEES

Councillor Owen is still awaiting a formal response to the following requests:

- The removal of the pebbles at the roundabout in Tylagarw and the replacement with a metre wide strip of tarmac and a central flower bed.
- Planting of trees on the green area opposite the Community Centre.
- The re-siting of the “Welcome to Llanharry” sign.

SIGNED.....CHAIR

DATE.....

11. CORRESPONDENCE

Resolved: to note the following correspondence:

Planning Aid Wales

Introduction to Planning – 20th March, Bangor;
Introduction to Planning – 27th March, Haverfordwest;
Planning Your Places – 28th March, Wrexham

One Voice Wales

Module 4 - Understanding the Law – Bedwas - 16th April;
Module 21 - Advanced Local Government Finance training – Usk - 18th April;
Module 4 - Understanding the Law training – Bedwas - 16th April

Understanding Welsh Places

The UWP project is inspired by the success of the existing Understanding Scottish Places website (www.usp.scot), but will respond to the particular needs of communities in Wales. The new website will be launched in the summer of 2019 and will feature statistical data and other information about more than 300 Welsh towns and communities. We would very much appreciate your council's assistance in drafting a short narrative description of your town or place to feature on the website.

ICCM

The Journal, Spring 2019.

Ms R Phillips, Head Teacher, Ysgol Llanhari

School policy on pupils leaving the site during the school day/Arson issues/Trespass on school fields.

Wales Air Ambulance Charity – letter of thanks for grant.

Fly the Red Ensign – Merchant Navy Day, 3rd September.

L Pascoe – Notification of fly tipping at Aelfryn Garden.

Western Power Distribution – Certificate of Unmetered Supply.

Llanharry Allotment Association – seek permission to create a more accessible plot for a disabled plot holder.

Mrs A Merry – application for an oversize memorial in the Cremation Section of the Cemetery – after much discussion it was resolved to amend the rules and regulations of the cemetery to state that all replacement memorials on existing cremation sections can be erected to a maximum height of 27 inches, which is in line with new memorials installed in the new cremation sections.

SIGNED.....CHAIR

2967

DATE.....

12. PLANNING

Resolved: to note the following:

12.1 Planning lists

From 4th - 29th March.

12.2 Planning Correspondence

Rhondda Cynon Taf County Borough Council:

**TOWN AND COUNTRY PLANNING ACT 1990 / TOWN AND COUNTRY PLANNING
(DEVELOPMENT MANAGEMENT PROCEDURE) (WALES) ORDER 2012:**

19/0262/10 - Single storey side extension with dormer loft conversion - 36 Coed Mieri, Tyle Garw, Pontyclun, CF72 9UW.

19/0294/10 – Regularise external storage heights to 5.5m and modify customer parking bays – Travis Perkins, Coed Cae Industrial Estate, Talbot Green

Councillor Thomas declared an interest in the application of Friends of Ysgol Llanhari and left the meeting. Councillor Thomas rejoined the meeting to consider the remaining applications.

13. GRANTS

Resolved: that the Council in accordance with its powers under Section 137 of the Local Government Act 1972(amended), should incur the following expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:

Friends of Ysgol Llanhari.....	£300
Bobath Wales.....	£200

14. CONSIDERATION OF WORKING IN PARTNERSHIP WITH RCTCBC TO RENEW THE FLOORING AT THE COMMUNITY CENTRE

The cost of the flooring is estimated at £4195 and members agreed to pay 50% of the cost up to a maximum of £2100.

SIGNED.....CHAIR

2968

DATE.....

15. CONSIDERATION OF THE CONTRACT FOR THE GROUNDS MAINTENANCE OF THE PLAYING FIELD/FOOTBALL PITCH/PLAY AREA

It was agreed to change the parameters of the contract, which comes up for renewal in August, to increase the number of cuts of the play area from 21 to 23 a year and to ask that the grass cuttings are removed from the play area. The contract for the remainder of the playing field and football pitch is to remain the same.

The Clerk declared an interest in this item.

16. CONSIDERATION OF QUOTATIONS FOR THE PAINTING OF THE EXTERIOR OF THE AMBULANCE HALL

This work was advertised on the website, via public notices in the Council's notice boards and sent to a number of contractors. Only one quotation was received from Lee Vowles.

Resolved: to accept the quotation of Lee Vowles.

The Clerk declared an interest in this item and left the meeting.

17. CONSIDERATION OF QUOTATIONS FOR THE INSTALLATION OF THE KISSING GATE AND RENEWAL OF THE PATH AT THE CEMETERY/PATH EXTENSION AT THE PLAY AREA/CLEARANCE OF ALLOTMENT PLOT 7

This work was advertised on the website, via public notices in the Council's notice boards and sent to a number of contractors. Only two quotations were received; from Mid Glam Construction Ltd and Cole Contractors Cardiff.

Resolved: to accept the lowest quotation, that of Mid Glam Construction Ltd.

The Clerk rejoined the meeting.

18. CONSIDERATION OF QUOTATIONS FOR THE WATERING OF BASKETS AND PLANTERS

This work was advertised on the website, via public notices in the Council's notice boards and sent to a number of contractors. Only one quotation was received from Marcon Services.

Resolved: to accept the quotation of Marcon Services.

SIGNED.....CHAIR

2969

DATE.....

19. CONSIDERATION OF QUOTATIONS FOR THE ERECTION OF THE "SILENT SOLDIER" AT TY ISAF

This work was advertised on the website, via public notices in the Council's notice board.

No quotations were received.

20. CONSIDERATION OF THE REFURBISHMENT OF THE AMBULANCE HALL TOILET

Members agreed in principal to the removal of the existing wall covering and their replacement with laminate plywood backed shower boards. The Clerk was asked to get more information regarding the cost of such a project.

21. CONSIDERATION OF ON WHAT PROJECTS TO SPEND THE CIL MONIES

Members agreed that, dependent on cost, this money could be spend on creating a more accessible plot at Fforest Road allotments (see correspondence). The Clerk was asked to obtain more information regarding the costs involved from the Allotment association.

22. CONSIDERATION OF THE GRANT RECEIVED FROM THE ALLOTMENT AND RECREATION GROUND CHARITY YSTRADOWEN.

Resolved: to purchase benches or picnic benches for Hazeldene open space.

23. CONFIRMATION OF THE DATE OF THE NEXT MEETING OF THE COUNCIL

Resolved: the date of the next ordinary meeting is confirmed as Wednesday 15th May 2019.

The meeting closed at 9.00 p.m.

SIGNED.....CHAIR

2970

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