



Llanharry Community Council
Cyngor Cymuned Llanhari
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Footpaths Committee

Establishment and terms of reference

The Committee is responsible for discussing issues relating to footpaths , specifically:

dealing with items of correspondence and consultations relating to footpaths,
discussing issues relating to the condition and maintenance of footpaths in the village and
corresponding with the relevant bodies.

Meetings of the Footpaths Committee

It is for the Footpaths Committee to decide the frequency and timing of its meetings.

The Footpaths Committee has no decision making powers but instead makes recommendations to the Council for agreement.

The quorum necessary for the transaction of business shall be three, one of whom must be Chair of the Committee or his/her nominee in the event of enforced absence and meetings will normally be held prior to the full council meetings.

The Clerk shall minute the proceedings and resolutions of all meetings of the Committee including recording the names of those present and in attendance.

Minutes of Committee meetings shall be circulated promptly to all members of the Committee and shall be considered and approved at the next full Council meeting.

Items to be discussed at the meetings are limited to those that are included on the agenda for the meeting. The agenda shall be circulated to all Committee members in advance, giving three clear days' notice, also stating venue, time and date of the meeting.

At the Annual General Meeting of Llanharry Community Council membership of the Footpaths Committee is reviewed and voted on annually together with these Terms of Reference for the Committee.