

LLANHARRY COMMUNITY COUNCIL

MINUTES OF ANNUAL MEETING HELD 7.15 P.M. WEDNESDAY 15TH MAY 2019 AT THE AMBULANCE HALL, BIRCHGROVE, LLANHARRY

PRESENT: COUNCILLORS: I CLARIDGE (CHAIR); P CLARIDGE; J DILWORTH; N EVANS; D SNOOK; M THOMAS AND MRS G LEWIS (CLERK)

1. ELECTION OF CHAIR

Nominations were sought for the position of Chair. Councillor Claridge was proposed, seconded and unanimously agreed.

Resolved: Councillor Claridge was elected as Chair and made the statutory declaration of acceptance of office before taking the chair.

2. APPOINTMENT OF VICE CHAIR

Nominations were sought for the position of Vice Chair. Councillor P Claridge proposed Councillor Dilworth, which was seconded by Councillor Evans.

Resolved: Councillor Dilworth was appointed Vice Chair.

3. DECLARATIONS OF ACCEPTANCE OF OFFICE

The Clerk duly received the acceptance of office from the new chair.

4. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Coates and Councillor Owen.

5. DISCLOSURES OF MEMBER'S INTERESTS

The Chairman declared an interest in item 6, Fixing of the Chair's Allowance and the Clerk declared an interest in item 13, Review of Wages.

SIGNED.....CHAIRMAN

2971

DATE.....

The Chair declared an interest in the following matter and left the meeting.

6. CONSIDERATION OF FIXING THE CHAIR'S ALLOWANCE

Resolved: that the Chair's Allowance remain at £1000, £300 to be paid directly to the Chair as a personal allowance.

The Chair re-joined the meeting.

7. CONFIRMATION OF MINUTES OF ANNUAL MEETING OF 16TH MAY 2018

The minutes were duly signed by the Chair.

8. APPOINTMENT/RE-APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES.

Resolved: that delegates and representatives are as follows:

Outside Body	Member
Police Consultative Committee	Chair
School Governor Llanhari Primary School	Councillor Dilworth
The Allotment & Recreation Ground Charity, Ystradowen	Councillor Owen

9. APPOINTMENT/RE-APPOINTMENT OF COMMITTEES/SUB-COMMITTEES

***Resolved: Members resolved to abolish all committees other than the Audit Committee, stating that working groups can be established as and when it is found to be necessary.
The appointments/re-appointments are as follows:***

Committee/Sub-Committee	Membership
Audit	Councillors: I Claridge; P Claridge; J Dilworth; W Owen

10. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

Resolved: that Standing Orders and Financial Regulations are adequate and up-to-date.

SIGNED.....CHAIRMAN

2972

DATE.....

11. REVIEW OF COUNCIL CHARGES

Resolved: that the charges will be as follows:

Burials	Llanharry	Non-	Sexton **
	Resident	Resident	
	£	£	£
Interment in a new grave for 2 burials *	125	1100	500
Second interment in a grave	50	450	350
Interment in a new grave for 1 burial only *	125	1100	400
Interment of Ashes in a new family grave *	125	1100	400
Subsequent interment of Ashes in an existing grave	40	272	100
Interment of Ashes in a new cremation plot *	100	272	100
Interment of Ashes in an existing cremation plot	40	272	100
Interment of a casket in a new grave for 2 burials, where only one grave space is used *	125	1100	500
Second interment of a casket	50	450	350
A grave test to identify whether further interments may take place			195
Interment on a Saturday	Double Fees Apply - Sexton Charges Only		

<u>Memorials</u>	Llanharry	Non-
	Resident	Resident
Full Monument	70	250
Headstone, Cross, Scroll	50	250
Cremation Stone	50	250
Scattering of Ashes upon a private grave	No Charge	
Vase, including Inscription	No Charge	
Additional Inscription	No Charge	
Erection of a wooden cross	No Charge	

SIGNED.....CHAIRMAN

DATE.....

Renovation/Refurbishment to an existing memorial

No Charge

No charges will be made for the interment/memorials of under 18's.

12. REVIEW OF PAYMENTS TO COUNCILLORS

a. annual payment of £150 for costs incurred in respect of telephone usage, IT, consumables, etc - **the payment of £150 is mandatory for every member unless they advise the Clerk that they do not want to take it in writing.**

b. consideration of an annual payment of £500 each to up to five members in recognition of specific responsibilities

Resolved: No payments will be made.

c. consideration of payments in respect of travel costs for attending approved duties.

Resolved: No travel costs will be paid.

d. consideration of reimbursement of subsistence expenses for a particular duty requiring an overnight stay.

Resolved: no reimbursement of subsistence expenses will be paid.

e. payment of financial loss compensation, where such loss has actually occurred, for attending approved duties.

Resolved: no financial loss compensation will be paid.

f. consideration of reimbursement of necessary costs for the care of dependent children and adults (provided by formal and informal carers) and for personal assistance needs up to a maximum of £403 per month. Reimbursement must be for the additional costs incurred by members in order for them to carry out their approved duties and shall only be made on the production of receipts from the carer - **the payment is mandatory for every member if they are eligible to claim, and wish to do so.**

g. consideration of the annual provision of a payment to the Vice Chair (up to £500) to undertake the functions of that office.

Resolved: no payment will be made to the Vice Chair.

Members also noted: Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and reimbursement of costs of care.

SIGNED.....CHAIRMAN

2974

DATE.....

The Clerk declared an interest in the following item .

13. REVIEW OF WAGES

A review of wages was held at a special meeting held on 9th January 2019.

14. CONSIDERATION OF THE DATES, TIMES AND PLACE OF ORDINARY MEETINGS OF THE FULL COUNCIL

Resolved: that the meetings remain on the second Wednesday of the month (unless a bank holiday falls in the same week, when it will then be held a week later) and that the start time remains at 7.15p.m. Meetings will be held in the Council Chamber unless a quarterly meeting is held at Tylagarw Community Centre.

15. DELEGATION/RENEWAL OF FUNCTIONAL POWER TO THE CLERK/RFO

Resolved: to renew the functional power to the Clerk/RFO.

16. AUTHORITY OF THE CLERK TO ACT ON BEHALF OF THE COUNCIL

In pursuance of the smooth running of the Council business, the Clerk has the authority to act on behalf of the Council at her discretion.

The meeting closed at 7.36 p.m.

SIGNED.....CHAIRMAN

2975

DATE.....