

# LLANHARRY COMMUNITY COUNCIL

MINUTES OF MONTHLY MEETING HELD ON WEDNESDAY, 15<sup>TH</sup>  
MAY, 2019 FOLLOWING THE ANNUAL MEETING AT THE AMBULANCE HALL, BIRCHGROVE,  
LLANHARRY

PRESENT: COUNCILLORS: I CLARIDGE (CHAIR); P CLARIDGE; J DILWORTH; N EVANS; D SNOOK; M THOMAS AND G LEWIS (CLERK).

## 1. ELECTION OF MEMBER TO PRESIDE IN THE ABSENCE OF THE CHAIR AND VICE-CHAIR

The Chair was present.

## 2. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Coates and Councillor Owen.

## 3. DISCLOSURE OF INTERESTS

No interests were declared.

## 4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

No members of the public were in attendance.

## 5. COMMUNITY POLICING

PCSO Phelps sent his apologies for his absence from the meeting due to the fact he is on rest days.

The Crime figures for the period are as follows:

Theft/Handling – 5 accounts;  
Damage – 2 accounts;  
Anti-Social Behaviour – 2 accounts.

---

SIGNED.....CHAIR

2976

DATE.....

## Fire at the MUGA

The Clerk reported that a witness to the fire had been identified but all attempts to contact him by the Police have been unsuccessful. Members agreed that repairs should not be carried out until the CCTV is installed.

## 6. CONSIDERATION AND APPROVAL OF ACCOUNTS FOR PAYMENT

### 6.1 Payment of Accounts

***Resolved: to make payment of all the accounts listed below:***

RCTCBC	Trade Waste Collection	40.48
TalkTalk Business	Telephone & broadband	57.54
Wages	April	1101.01
HMRC	Tax & NI	148.98
Office Rental	April	100.00
Marcon Services	Grounds Maintenance Contracts	1694.99
Petty Cash	Stamps	10.54
RCTCBC	Ambulance Hall Rates	134.60
Floodlighting & Elect Ser Ltd	Callout to flood lights	138.60
Mid Glam Const Ltd	Skip for Fforest Road allotments	215.00
Comp Bus Sols Group Ltd	White copier paper	14.94
Comp Bus Sols Group Ltd	Dividers	46.51
Auditing Solutions Ltd	2018-19 Final Internal Audit	396.00
Welsh Water Dwr Cymru	Water @ Cemetery	18.81
Welsh Water Dwr Cymru	Water @ Ambulance Hall	55.26
Welsh Water Dwr Cymru	Water @ Fforest Road Allotments	20.78
Plantscape Limited	Flowers	4551.84

### 6.2 Bank Reconciliation

***Resolved: to accept the bank reconciliation for April***

### 6.3 GFAPR19/BESJAPR19

***Resolved: to accept the GF Sheets/Budget Estimate for April***

### 6.4 Bank Statements

---

SIGNED.....CHAIR

2977

DATE.....

Original bank statements were available for inspection.

**7. EXAMINATION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

The minutes of the Audit and Monthly Meeting held on 10<sup>th</sup> April were confirmed.

**8. SIGNATURE OF MINUTES OF PREVIOUS MEETINGS**

The minutes of the meetings were duly signed by the Chair.

**9. MATTERS ARISING**

**9.1 Playing Field/AFC Matters**

AFC

The Chairman reported to members having a very amenable meeting with Llanharry & Bryncae Minis & Juniors and Llanharry AFC on 17<sup>th</sup> April, where it was agreed to allow Llanharry & Bryncae Minis & Juniors to use the playing field and facilities for home games and training. Mr Brian Richards has agreed to monitor and prevent any damage to the pitch by cancelling any games during bad weather. Llanharry & Bryncae Minis & Juniors have also made alternate arrangements to use a pitch at Ysgol Llanhari if there is a clash with senior sides. This action was confirmed by members.

The Clerk informed members that renovations to the goal mouth areas is needed at an estimated cost of £250. Members agreed that this should go ahead.

**9.2 Matters at Tylagarw**

To be kept on the agenda.

**9.3 Planning Applications at Laureldene & Hazeldene**

Councillor Owen is awaiting a decision from RCTCBC on this matter.

**9.4 Items for the newsletter.**

Request that residents stop leaving their bottles due to the removal of the bottle banks.

**9.5 Consideration Of The "Twinning" Of Llanharry**

To be kept on the agenda.

---

SIGNED.....CHAIR 2978

DATE.....

9.6 Review of Electoral Arrangements by the Local Democracy and Boundary Commission for Wales

To be kept on the agenda.

9.7 Provision of dog bag dispensers.

Members agreed with the Clerk that installation should wait until after the installation of cctv.

9.8 Creation a wildflower meadow area

To be kept on the agenda.

9.9 Update On The Progress Of Members Setting Up Dedicated Email Accounts

Councillor Evans confirmed that she has set up her account. Councillor Owen, Councillor Dilworth and Councillor Parsons are still to do so.

9.10 Quotations For The Installation Of The Kissing Gate And Renewal Of The Path At The Cemetery/Path Extension At The Play Area/Clearance Of Allotment Plot 7

The Clerk reported that the paths at the play area and cemetery have been completed and that the allotment has been cleared. She explained that the contractor was unable to install a kissing gate due to the existing gate and kerb layout. The Chair and Vice Chair agreed to the installation of a sprung gate to match the existing gates and railings. This was confirmed by members.

9.11 Quotations For The Watering Of Baskets And Planters

The Clerk informed members that the flower baskets and planters are due to be installed on Saturday 18<sup>th</sup> May.

9.12 Refurbishment Of The Ambulance Hall Toilet

To be kept on the agenda.

10. TO RECEIVE REPORTS FROM MEMBERS OF OUTSIDE BODIES AND COMMITTEES

Councillor Owen is still awaiting a formal response to the following requests:

- The removal of the pebbles at the roundabout in Tylagarw and the replacement with a metre wide strip of tarmac and a central flower bed.
- Planting of trees on the green area opposite the Community Centre.
- The re-siting of the “Welcome to Llanharry” sign.

SIGNED.....CHAIR

2979

DATE.....

The Clerk confirmed re-sending a copy of the letter requesting the above to Mr Simon Pritchard, RCTCBC Highways on 23<sup>rd</sup> April.

**11. CORRESPONDENCE**

***Resolved: to note the following correspondence:***

RCTCBC

Proposal to extend Dolau Primary School - The Council’s Cabinet, at their meeting held on April 9th 2019 resolved to implement the proposals, with effect from 1st September 2021.

Licensing Committee- agenda, minutes and reports;

Safe Routes in Communities Schemes – Expression of Interest

Community Liaison Committee meeting agenda & minutes – copy circulated to members via email.

Joint One Voice Wales and Planning Aid Wales

Network Event / Conference - 11th June, 2019 – Glasdir, Plas yn Dre, Station Road, Llanwrst, Conwy  
“Shaping Your Community – The Role of Community Plans and Place Plans”

Wales & West Utilities - Invitation to Annual Stakeholder Workshops, with Lunch: May 2019

One Voice Wales

Module 10 - Chairing Skills training – Bedwas - 14th May 2019;

Module 9 - Code of Conduct training – Usk - 17th June 2019;

Module 10 - Chairing Skills – Neath - 20th May;

Module 3 - The Council as an Employer – Neath - 24th June;

Module 5 - The Council Meeting –Neath - 17th July;

Motions for 2019 Annual General Meeting

Module 10 - Chairing Skills - 29th May – Bridgend;

Module 9 - Code of Conduct - 16th June – Bridgend;

Module 21 - Advanced Local Government Finance - 22nd July – Bridgend;

Module 5 - The Council Meeting training - Pontypool, Torfaen - 21st May 2019;

Module 10 - Chairing Skills training – Cowbridge - 30th May 2019;

Module 10 – Chairing Skills training - Undy, Caldicot - 3rd June 2019

Play Wales

e-bulletin;

Playday 2019 theme announced.

Came & Company – Council Matters – copy circulated to members via email.

Planning Aid Wales

Planning Your Places - 9th May 2019, Neighbourhood Learning Centre, Pontypool;

---

SIGNED.....CHAIR

DATE.....

Introduction to Planning Enforcement - 23rd May 2019 – Pembroke Dock;  
Shaping your Community - The Role of Community Plans and Place Plans - 11th June, Llanrwst,  
St Illtyd’s Parochial Church Council – Afternoon Tea to mark the retirement of the Reverend Sue  
Rees on Saturday 25th May between 2pm and 4pm.

SLCC – The Clerk, magazine.

## 12. PLANNING

***Resolved: to note the following:***

### 12.1 Planning lists

From 1<sup>st</sup> April - 3<sup>rd</sup> May.

### 12.2 Planning Correspondence

**Rhondda Cynon Taf County Borough Council:**

**TOWN AND COUNTRY PLANNING ACT 1990 / TOWN AND COUNTRY PLANNING  
(DEVELOPMENT MANAGEMENT PROCEDURE) (WALES) ORDER 2012:**

19/0358/10 - First floor side extension - 38 Trem Y Garth, Llanharry, Pontyclun, CF72 9NL;

19/0140/10 - New access to agricultural site - Land East of Cowbridge Road, Talygarn,  
Pontyclun, CF72 9XD;

18/0789/10 - Proposed garage (amended plans received 02/05/2019) - Brynteg, Llanharry Road,  
Llanharan, Pontyclun, CF72 9LH.

## 13. CONSIDERATION OF THE FINAL REPORT OF THE INTERNAL AUDITOR FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2019

Members congratulated the Clerk on the exemplary report of the Internal Auditor.

***Resolved: to note the final internal audit report and the recommendation included therein.***

## 14. APPROVAL OF THE ANNUAL RETURN AND GOVERNANCE STATEMENT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2019

***Resolved: to approve the Annual Return and Governance Statement.***

SIGNED.....CHAIR

2981

DATE.....

15. APPROVAL OF THE INCOME & EXPENDITURE ACCOUNT AND BALANCE SHEET FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2019

***Resolved: to approve the Income & Expenditure Account and Balance Sheet for the year ended 31<sup>st</sup> March 2019***

16. CONSIDERATION OF ON WHAT PROJECTS TO SPEND THE CIL MONIES

Members agreed that the CIL monies should be spent on the establishing an accessible allotment at Fforest Road site.

17. CONSIDERATION OF PAVING TO PROVIDE ONE ACCESSIBLE PLOT AT FFOREST ROAD ALLOTMENTS

Members agreed that this was a good idea and that it could be funded from CIL monies. Members agreed to hold a site meeting on Tuesday, 28<sup>th</sup> May.

18. CONSIDERATION OF THE INSTALLATION OF CCTV AT THE PLAYING FIELD

The Clerk outlined the meetings she had to date with Laser Security and Western Security and their initial proposals. Members agreed to hold a site meeting on Tuesday 28<sup>th</sup> May.

19. CONSIDERATION OF THE INSTALLATION OF CCTV AT THE CEMETERY

To be kept on the agenda.

20. CONSIDERATION OF THE CONSECRATION OF THE CEMETERY EXTENSION

To be considered at a later date.

21. CONSIDERATION OF THE GRANT RECEIVED FROM THE ALLOTMENT AND RECREATION GROUND CHARITY YSTRADOWEN.

***Resolved: to purchase 3 benches from Streetmaster, Swansea.***

---

SIGNED.....CHAIR

2982

DATE.....

22. CONSIDERATION OF THE REMEMBRANCE DAY SERVICE – NOVEMBER 2019

***Resolved: to hold a humanist service on Sunday 10<sup>th</sup> November and a further service for the pupils of Llanhari Primary and Ysgol Llanhari on a date to be arranged with the Royal British Legion.***

23. CONFIRMATION OF THE DATE OF THE NEXT MEETING OF THE COUNCIL

***Resolved: the date of the next ordinary meeting is confirmed as Wednesday 12<sup>th</sup> June 2019.***

The meeting closed at 8.50 p.m.

---

SIGNED.....CHAIR

2983

DATE.....