

**LLANHARRY COMMUNITY COUNCIL**

**MANAGEMENT RISK ASSESSMENT POLICY 2019-20**

**Assessment Criteria**

<b>Rating</b>	Potential Consequence Score 1-5	<b>Classification</b>	1-5	Low
	Likelihood of happening Score 1-5		6-10	Medium
	Severity Level Score— Potential Consequence X Likelihood		11-15	High
			16-25	Very High

**Assessment carried out on 22<sup>nd</sup> October 2019**

Area Buildings Etc.	Location	Potential Consequence	Likelihood	Severity Score	Class	Measure to be taken to Reduce/Minimise/Control Risk
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<u>COMMUNITY ASSETS</u>						
Playing Field	North side boundary entrance to Fox & Hounds public house	2	5	10	Medium	Letter to be sent annually to Landlord informing him that there is no public right of way and that he is responsible for any claims arising from the construction of a pathway in the playing field.
		2	2	4	Low	Depression on outside of path nearest to PS - monitor.
		1	5	5	Low	Depression on field (directly in line with PS) - monitor.
		1	2	2	Low	Uneven ground/surfaces/trees/hedges – no action to be taken.
Playing Field	South side boundary behind Bear Inn public house including main entrance to playing field.	3	5	15	High	Existing fence is broken in places and could allow livestock into the park – replace asap.
		1	2	2	Low	Uneven ground/surfaces/trees/hedges – no action to be taken
Playing Field	East side boundary in front of Community Centre	1	5	5	Low	Exposed tree roots – no action to be taken.
		1	5	5	Low	Uneven ground/surfaces – no action to be taken.

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MUGA	Playing Field		1	5	5	Low	Non – identified. See monthly Inspection reports.
	Play Area		N/a	N/a	N/a	N/a	Monthly independent inspections carried out – please see reports.
<b><u>BURIAL GROUNDS</u></b>							
Burial Ground	Cowbridge Road		2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.
Burial Ground Unused	Church burial ground		2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.
<b><u>ALLOTMENTS</u></b>	Fforest Road		2	2	4	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
			5	2	10	Medium	Small number of uncovered water containers – send letter to Allotment Association.
	Laureldene		2	2	4	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
	Strip of land running from East to West alongside M 4.		1	1	1	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
			1	1	1	Low	Neighbours tipping waste over boundary fence. Consider putting an item in the newsletter.

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Ambulance Hall, Grounds	Birchgrove		2	2	4	Low	Uneven ground/surfacing- no action to be taken.
<b><u>BUILDINGS</u></b>							
Ambulance Hall Garage	Birchgrove	1	2	2	Low	Loss of fob to Garage. Register of authorised fob holders set up.	
		2	2	4	Low	Uneven ground/surfacing – no action to be taken.	
Cemetery Shed	Cowbridge Road	1	2	2	Low	Loss of keys to shed. Register of authorised key holders and users set up.	
		2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.	
War Memorial	Ty Isaf	5	1	5	Low	Non-identified	
<b><u>BUS SHELTERS</u></b>							
	Tylacoch Avenue	1	5	1	Low	Uneven ground/surfacing/hedges – no action to be taken.	
	Red Hill	1	5	5	Low	Uneven ground/surfacing – no action to be taken.	
	Post Office	1	5	5	Low	Non- identified.	
	Birchgrove	1	5	5	Low	Non- identified.	
	Ty Isaf	1	5	5	Low	Uneven ground/surfacing – no action to be taken.	
	Tylagarw	1	5	5	Low	Non-identified.	

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<b><u>PUBLIC SEATS</u></b>	Public seats at various locations	1	5	5	Low	Uneven ground/surfacing – no action to be taken. Majority of seats need rubbing down and re-painting or replacement.
<b><u>COUNCIL OFFICE</u></b>	Groes Sannor, Degar Road	1	5	5	Low	Uneven ground/surfacing – no action to be taken. Lone working – consider possible implementation of Lone Working Policy.
<b><u>FINANCE &amp; MANAGEMENT</u></b>	Risk of Council not being able to continue its business due to an unexpected or tragic circumstance.	5	1	5	Low	All files and recent records are kept at the Clerk’s home. The Clerk makes regular back-ups to an external hard drive.
	Insurance	5	1	5	Low	Review provision annually.
	Data Protection	5	1	5	Low	Ensure annual renewal of registration and continual review of compliance.

Councillor I Claridge.....

Councillor J Dilworth .....

Clerk.....

Date.....