LLANHARRY COMMUNITY COUNCIL

MANAGEMENT RISK ASSESSMENT POLICY 2019-20

Assessment Criteria

Rating Potential Consequence Score 1-5
Likelihood of happening Score 1-5
Severity Level Score—Potential Consequence X Likelihood

Classification

1-5	Low
6-10	Medium
11-15	High
16-25	Very High

Assessment carried out on 17th&23rd March 2020

Area Buildings Etc.	Location	Potential Consequence	Likelihood	Severity Score	Class	Measure to be taken to Reduce/Minimise/Control Risk
COMMUNITY ASSETS						
Playing Field	North side boundary entrance to Fox & Hounds public house	2	5	10	Medium	Letter to be sent annually to Landlord informing him that there is no public right of way and that he is responsible for any claims arising from the construction of a pathway in the playing field.
		2	2	4	Low	Depression on outside of path nearest to PS - monitor.
		1	5	5	Low	Depression on field (directly in line with PS) - monitor.
		1	2	2	Low	Uneven ground/surfaces/trees/hedges – no action to be taken.
Playing Field	South side boundary behind Bear Inn public house including main entrance to playing field.	1	2	2	Low	Uneven ground/surfaces/trees/hedges – no action to be taken
		1	5	5	Low	Exposed tree roots – no action to be taken.
Playing Field	East side boundary in front of Community Centre	1	5	5	Low	Uneven ground/surfaces – no action to be taken.
MUGA	Playing Field	1	5	5	Low	Non – identified. See monthly Inspection reports.

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	Play Area	N/a	N/a	N/a	N/a	Monthly independent inspections carried out – please see reports.
BURIAL GROUNDS						
Burial Ground	Cowbridge Road	2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.
Burial Ground Unused	Church burial ground	2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.
ALLOTMENTS	Fforest Road	2 5	2 2	4 10	Low Medium	Uneven ground/surfacing/trees/hedges – no action to be taken. Small number of uncovered water containers – send letter to Allotment Association.
	Laureldene	2	2	4	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
	Strip of land running from East to West alongside M 4.	1	1	1	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
Ambulance Hall, Grounds	Birchgrove	2	2	4	Low	Uneven ground/surfacing- no action to be taken.
BUILDINGS						

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Ambulance Hall Garage	Birchgrove	1 2	2 2	2 4	Low Low	Loss of fob to Garage. Register of authorised fob holders set up. Uneven ground/surfacing – no action to be taken.
Cemetery Shed	Cowbridge Road	1 2	2 3	2 6	Low Medium	Loss of keys to shed. Register of authorised key holders and users set up. Uneven ground/surfacing/trees/hedges – no action to be taken.
War Memorial	Ty Isaf	5	1	5	Low	Non-identified
BUS SHELTERS	Tylacoch Avenue	1	5	1	Low	Uneven ground/surfacing/hedges – no action to be taken.
	Red Hill	1	5	5	Low	Uneven ground/surfacing – no action to be taken.
	Post Office	1	5	5	Low	Non- identified.
	Birchgrove	1	5	5	Low	Non- identified.
	Ty Isaf	1	5	5	Low	Uneven ground/surfacing – no action to be taken.
	Tylagarw	1	5	5	Low	Non-identified.
PUBLIC SEATS	Public seats at various locations	1	5	5	Low	Uneven ground/surfacing – no action to be taken. Majority of seats need rubbing down and re-painting or replacement.

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COUNCIL OFFICE	Groes Sannor, Degar Road	1	5	5	Low	Uneven ground/surfacing – no action to be taken. Lone working – consider possible implementation of Lone Working Policy.
FINANCE & MANAGEMENT	Risk of Council not being able to continue its business due to an unexpected or tragic circumstance.	5	1	5	Low	All files and recent records are kept at the Clerk's home. The Clerk makes regular back-ups to an external hard drive.
	Insurance	5	1	5	Low	Review provision annually.
	Data Protection	5	1	5	Low	Ensure annual renewal of registration and continual review of compliance.

Councillor I Claridge……. Councillor J Dilworth …… Clerk…….

Date…….