

LLANHARRY COMMUNITY COUNCIL

MINUTES OF MONTHLY MEETING HELD ON WEDNESDAY, 11TH
DECEMBER, 2019 AT 7.15 P.M. AT THE AMBULANCE HALL, BIRCHGROVE, LLANHARRY

PRESENT: COUNCILLORS: W OWEN (CHAIRMAN); E COATES; J DILWORTH; N EVANS; L MANCHIP; D SNOOK; AND G LEWIS (CLERK).

1. ELECTION OF MEMBER TO PRESIDE IN THE ABSENCE OF THE CHAIR AND VICE-CHAIR

Councillor Owen presided over the meeting due to the absence of the Chair, Councillor Claridge and Councillor Dilworth losing her voice.

2. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor I Claridge; Councillor P Claridge and Councillor Parsons.

Members wished Councillor Claridge a speedy recovery.

3. DISCLOSURE OF INTERESTS

The Clerk declared an interest in items 15 – Quotations for Grounds Maintenance Contracts and 17 – Quotations for the construction of a path at Fforest Road allotments.

4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

No members of the public were present.

5. COMMUNITY POLICING

PCSO Phelps sent his apologies that he was unable to attend the meeting. The crime figures from the 12th November to 10th December:

Damage – 1 account;

Violence against the person – 8 accounts;

3030

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DATE.....

Theft/Handling – 2 accounts;
 Burglary – 1 account;
 Drugs – 2 accounts;
 Anti-Social Behaviour – 2 accounts.

41 calls were made to the Police during this time.

6. CONSIDERATION AND APPROVAL OF ACCOUNTS FOR PAYMENT

6.1 Payment of Accounts

Resolved: to make payment of all the accounts listed below:

RCTCBC	Trade Waste Collection	40.52
TalkTalk Business	Telephone & broadband	57.54
Wages	December	1101.01
HMRC	Tax & NI	148.98
Office Rental	December	100.00
Marcon Services	Grounds Maintenance Contracts	1914.98
RCTCBC	Ambulance Hall Rates	137.00
Andrew Vowles	Christmas Tree Bases	1200.00
SSE SWALEC	Ambulance Hall Electricity	6.61
SSE SWALEC	Ambulance Hall Electricity	22.22
Mid Glam Const Ltd	Installation of seat at Ty Isaf/Hazeldene	702.00
Petty Cash	Stamps/consumables/T pods/mugs&spoons	40.82
G Lewis	Repayment for Coffee Machine	49.99
Plantscape Ltd	Winter barrier baskets	966.00
Wales Audit Office	2018/19 Audit	299.75
SSE SWALEC	Ambulance Hall Electricity	26.54

6.2 Bank Reconciliation

Resolved: to accept the bank reconciliation for November.

6.3 GFNOV19/BUDESTNOV19

Resolved: to accept the GF Sheets/Budget Estimate for November.

7. EXAMINATION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

The minutes of the Audit Meeting and the Monthly Meeting held on 13th November were confirmed.

8. SIGNATURE OF MINUTES OF PREVIOUS MEETINGS

The minutes of the meetings were duly signed by the Chair.

9. MATTERS ARISING

9.1 Playing Field/AFC Matters

AFC

Fixture lists for December have been received from the senior teams.

9.2 Matters at Tylagarw

Councillor Owen stated that the traffic calming measures had been re-submitted due to slight changes in the design. Only 2 objections had been received from 57 letters sent out and the measures will be going ahead in due course.

He also stated that the Christmas lights switch-on was a success with over 300 people in attendance.

9.3 Items for the newsletter

To be kept on the agenda.

9.4 Creation a wildflower meadow area

To be kept on the agenda.

9.5 Re-furbishment Of The Ambulance Hall Toilet

To be kept on the agenda.

9.6 Consideration of the Installation of CCTV at the Playing Field

The Clerk confirmed that the cameras have now been installed and the recording equipment is to be installed into the Community Centre shortly.

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DATE.....

9.7 Consideration of the Installation of CCTV at the Cemetery

To be kept on the agenda.

9.8 Railings for the War Memorial

The Clerk is awaiting permission from RCTCBC for the installation of railings before designs and prices are sourced.

9.9 Lack of Screening Along the M4

The Clerk reported receiving an email from the office of Chris Elmore to say that he is not an elected MP at the moment due to the dissolution of Parliament.

Huw Irranca-Davies has been more helpful and has resolved to obtain information regarding the
a) the air pollution risks along this particular section of the motorway, including whether any recent air quality studies have taken place, or are due to take place;

b) whether there is any evidence of the efficacy of screening, or types of screening along motorways in mitigating any risk; and

c) whether any assessment has been done of any other contributory factors to local air pollution and exposure to this by children and other vulnerable groups (such as school-run traffic, etc.).

He suggests arranging a meeting for the new year when this information should be available.

10. TO RECEIVE REPORTS FROM MEMBERS OF OUTSIDE BODIES AND COMMITTEES

No reports

11. CORRESPONDENCE

Resolved: to note the following correspondence:

12. PLANNING

No applications or correspondence were received this month pertaining to Llanharry.

13. CONSIDERATION OF PROJECTS FOR 2020-2021

A number of projects were discussed and the Clerk was asked to produce a list for consideration at the next meeting.

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DATE.....

14. CONSIDERATION OF PRECEPT FOR 2020-2021

The council tax base has been received from RCTCBC. The Clerk was asked to produce a budget for consideration at the next meeting.

The Clerk declared an interest in the following items 15 and left the meeting.

15. CONSIDERATION OF THE QUOTATIONS FOR THE GROUNDS MAINTENANCE CONTRACTS 2020-2023

Cemetery Grounds Maintenance Contract:

Three quotations were received from Andrew Vowles Landscaping and Grounds Maintenance, Marcon Services and P&P Gardens.

Resolved: to accept the lowest quotation, that of P&P Gardens.

General Grounds Maintenance Contract:

Three quotations were received from And Andrew Vowles Landscaping and Grounds Maintenance, Marcon Services and P&P Gardens.

Resolved: to accept the lowest quotation, that of Marcon Services.

16. CONSIDERATION OF THE PROVISION OF A DEBIT CARD FOR THE USE OF THE CLERK

Resolved: to provide a debit card for the use of the Clerk.

17. CONSIDERATION OF QUOTATIONS FOR A PATH AT FFOREST ROAD ALLOTMENTS

Two quotations were received from Andrew Vowles Landscaping and Grounds Maintenance & Mid Glam Construction Ltd.

Members noted the recommended increased specification from Mid Glam Construction Ltd which was included in their quotation.

Resolved: to accept the lowest quotation, that of Andrew Vowles.

The Clerk rejoined the meeting.

18. ELECTION OF A TRUSTEE FOR THE ALLOTMENT AND RECREATION GROUND CHARITY, YSTRADOWEN

SIGNED.....CHAIR

DATE.....

Members decided to consider this item at the next meeting.

19. CONSIDERATION OF THE REPAIR/RENEWAL OF SURFACING IN THE PLAY AREA

Members decided to consider this item at the next meeting.

20. CONFIRMATION OF THE DATE OF THE NEXT MEETING OF THE COUNCIL

Resolved: the date of the next ordinary meeting is confirmed as Wednesday 15th January 2020

The meeting closed at 8.31 p.m.

SIGNED.....CHAIR

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