

# LLANHARRY COMMUNITY COUNCIL

MINUTES OF MONTHLY MEETING HELD ON WEDNESDAY, 11<sup>TH</sup>  
SEPTEMBER, 2019 AT 7.15 P.M. AT THE AMBULANCE HALL, BIRCHGROVE, LLANHARRY

PRESENT: COUNCILLORS: I CLARIDGE (CHAIRMAN); P CLARIDGE; E COATES; J DILWORTH; N EVANS;  
W OWEN; D SNOOK; PCSO S PHELPS AND G LEWIS (CLERK).

## 1. ELECTION OF MEMBER TO PRESIDE IN THE ABSENCE OF THE CHAIR AND VICE-CHAIR

The Chair was present.

## 2. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Parsons.

## 3. DISCLOSURE OF INTERESTS

No interests were declared.

## 4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

No members of the public were present.

## 5. COMMUNITY POLICING

PCSO Phelps informed members of the Crime figures from the 11<sup>th</sup> August to date:

Damage – 3 accounts;

Drugs – 1 Accounts;

Theft/Handling – 1 account;

Anti-Social Behaviour – 7 accounts.

42 calls were made to Police during this time.

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PACT Meeting – the next meeting is scheduled for Thursday, 10<sup>th</sup> October 6 p.m. at the Ambulance Hall, Birchgrove.

**6. CONSIDERATION AND APPROVAL OF ACCOUNTS FOR PAYMENT**

**6.1 Payment of Accounts**

**Resolved:** to make payment of all the accounts listed below:

RCTCBC	Trade Waste Collection	40.52
TalkTalk Business	Telephone & broadband	57.54
Wages	September	1100.81
HMRC	Tax & NI	149.18
Office Rental	August	100.00
Marcon Services	Grounds Maintenance Contracts	1694.99
Marcon Services	Watering	720.00
RCTCBC	Ambulance Hall Rates	137.00
Cancelled Cheque	S137 Grant	-200.00
Cancelled Cheque	S137 Grant	-300.00
Ffrindiau Llanhari	S137 Grant	200.00
Ffrindiau Llanhari	S137 Grant	300.00

**Resolved:** to confirm the following payments made in August:

RCTCBC	Trade Waste Collection	40.52
TalkTalk Business	Telephone & broadband	57.54
Wages	August	1101.01
HMRC	Tax & NI	148.98
Office Rental	August	100.00
Marcon Services	Grounds Maintenance Contracts	1694.99
Marcon Services	Watering	1200.00
RCTCBC	Ambulance Hall Rates	137.00
Allens Printers	Tylagarw Leaflet Printing	95.00
Blackwood Fire Limited	Extinguisher Service/Inspection	79.20
Llanharry & Bryncae Juniors	S137 Grant	500.00
G Lewis	Repayt-portable PA System	209.99
Mr P N Day	Chair's Allow - Storytelling Chair-Nursery	275.00
David Ogilvie Eng Ltd	Benches	2179.20

**6.2 Bank Reconciliation**

**Resolved:** to accept the bank reconciliation for July & August.

SIGNED.....CHAIR

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6.3 GFJUL19&AUG19/BESJUI19&AUG19

**Resolved:** to accept the GF Sheets/Budget Estimate for July & August.

6.4 Bank Statements

Original bank statements were available for inspection at the meeting

**7. EXAMINATION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

The minutes of the Monthly Meeting held on 10<sup>th</sup> July and the Site Meeting held on 10<sup>th</sup> September were confirmed.

**8. SIGNATURE OF MINUTES OF PREVIOUS MEETINGS**

The minutes of the meetings were duly signed by the Chair.

**9. MATTERS ARISING**

**9.1 Playing Field/AFC Matters**

Inspections

The Clerk confirmed that a copy of the inspection reports for August and September had been circulated to members.

AFC

Fixture lists for September have been received from the senior and junior teams.

**9.2 Matters at Tylagarw**

Councillor Owen reported plans to turn Tylagarw into the first eco-village in RCT, initially this will involve a reduction in waste with eventually residents achieving 100% recycling along with zero waste. This will be followed by the installation of electric charging points and the installation of solar panels effectively making an off-grid village. He also informed members that RCTCBC's current rate of recycling is 69% and is effectively on track to meet the Welsh Government's objectives of 70% recycling by 2024-25.

**9.3 Items for the newsletter.**

Tylagarw to be the first eco village in Rhondda Cynon Taff.

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9.4 Creation a wildflower meadow area

To be kept on the agenda.

9.5 Refurbishment Of The Ambulance Hall Toilet

To be kept on the agenda.

9.6 Consideration Of The Installation Of CCTV At The Playing Field

A demonstration of the footage clips from the 24 hour period that the cameras were in situ on 24<sup>th</sup> July was shown to members, which included both day and night footage. Members were happy with the quality of the images. Permission to affix the two cameras, one a PTZ camera and the other a fixed camera, to the lighting column has been received from RCTCBC Street Lighting.

9.7 Consideration Of The Installation Of CCTV At The Cemetery

To be kept on the agenda.

9.8 Consideration Of The Inclusion Of Llanharry Park In RCTCBC’S Public Spaces Protection Order 2017 (Dog Control)

Councillor Owen agreed to try and find out what the hold- up is with this matter.

9.9 Consideration Of Placing An Article About The History Of Llanharry In The Notice Board

**Resolved:** to consider this as a project for 2020/21.

10. TO RECEIVE REPORTS FROM MEMBERS OF OUTSIDE BODIES AND COMMITTEES

No reports

11. CORRESPONDENCE

**Resolved:** to note the following correspondence:

**One Voice Wales**

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Module 21 - Advanced Local Government Finance training – Bridgend - 22nd July;  
 One Voice Wales' Conference and AGM - Saturday 5th October;  
 September – December 2019 training list for the South area;  
 Module overview;  
 Module 9 – Code of Conduct training – Caldicot- 2nd September;  
 Module 5 - The Council Meeting training – Cowbridge- 5th September;  
 Understanding Welsh Places;  
 Survey to find out more about the sector's use of digital mechanisms to engage, meet and share information with your communities.  
 Creating A Community Plan - Bedwas - 18th September,  
 List of South Wales Training Sessions - September / October 2019.

**Age Cymru** - survey from the Welsh Senate of Older People about public toilet provision.

**Welsh Government**

12 Week Consultation on the New Draft National Strategy for Flood and Coastal Erosion Risk Management in Wales,  
 National Development Framework for Wales;

**Carmartheshire Energy and Community Energy Wales** - survey has been put together to support a funding bid for car clubs in Rural Communities Throughout Wales. A car club in this context is a shared vehicle that can be booked and accessed by members of the public, usually from the community local to where the vehicle is based.

**RCTCBC**

Intended removal of 25 phone boxes within Rhondda Cynon Taf by BT;  
 REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS 2019;  
 Christian Hanagan – Community Liaison - Just to update you on the process with the single point of contact. A post with this specific responsibility will be advertised from the end of this week.

**Precept**

The Council’s Budget Setting Timetable is as follows:

Key Date	Event
21st November 2019	Cabinet Approval of 20/21 Tax Base
28th November 2019	Notification of 20/21 Tax Base to Precepting Bodies
1st week January 2020	Notification of Ratified Tax Base to Welsh Government
24th Feb 2020	Circulate Council Tax Setting Report
4th March 2020	Council Meeting to approve Budget and Council Tax Resolution for 2020/21
11th March 2020	Legal deadline for setting Council Tax

You should know that although the Council meeting is scheduled for 4th March 2020, all reports and papers must be circulated 7 days in advance of the meeting and therefore in reality, any

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information that needs to be included in the Council Tax setting report needs to be back to the Council mid-February – this includes the amount of your precepts.  
Following the Council meeting, it is my intention to prepare the Council Tax bills over the weekend of 7th/8th March 2020, ready for printing, packing and dispatch. It is likely that the first 2020/21 council tax bills will be posted in the week commencing 16th March 2020.  
To enable this budget setting timetable to run smoothly and to allow the Council sufficient time to prepare reports and papers to comply with its governance arrangements, as well as its systems for the practicalities of issuing the Council Tax bills, it would be extremely helpful to have notice of your precepts as early as possible, and preferably before the end of January 2020. Therefore, can I ask you to let me know by return e-mail the following:

1. The date of your Community Council meeting to set your 2020/21 precept
2. The date this Council can expect to receive official notice of the 2020/21 precept
3. If you are aware now of any issues which may impact on the timetable set out above and in particular my request for your precept to be returned before the end of January 2020.

Licensing Committee - 10.09.19  
Advert for Town Twinning Committee Members.

#### **Planning Aid Wales**

Responding to Planning Applications & Maximising your Community – 11th Sept – Abergele;  
Newsletter, July 2019;  
17 questions on the National Development Framework answered.

#### **PlayWales**

Project Play - new summer campaign launched;  
Playday 2019;  
E-Bulletin, August 2019;

**Llantrisant Community Council** - Cwm Taf PSB: Town and Community Councils' involvement in the LiveLab.

**David Ogilvie** - 2019 Remembrance Day.

**Citizens Advice** - Citizens Advice celebrating 80 Years (20 Sep 2019).

**Noah's Ark** – Summer/Autumn Newsletter.

**Clerks & Councils Direct** – July & September Issues.

**The Clerk Magazine** – July & September Issues.

**SSE Business Energy** – End of Business Contract and proposal for new 24 month fixed price contract

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	Quarterly Charge	FITs Recovery Charge	All Units
Existing	21.59	0.535	12.583
Renewal	27.70	0.617	15.406

**Resolved:** to enter into a new contract with SSE Business Energy

## 12. PLANNING

**Resolved:** to note the following applications:

19/0711/10 - 32 Fforest Road;  
 19/0718/10 - 33 Bryn Celyn;  
 19/0797/10 - Land to the east of Torgelli Farm.  
 19/0841/10 - Boars Head, Tyla Garw  
 19/0871/10 - 22 Heol Yr Onnen, Llanharry

## 13. GRANTS

Members wish to meet with the officers of Llanharry AFC before a decision is made on awarding a grant.

## 14. RE-APPOINTMENT OF THE INTERNAL AUDITOR

**Resolved:** that Auditing Solutions is re-appointed as the Internal Auditor.

## 15. PROVISION OF WINTER BARRIER BASKETS AT TY ISAF

**Resolved:** that we order 12 winter barrier baskets, 6 containing herbs and 6 traditional baskets.

## 16. LOCAL DEMOCRACY AND BOUNDARY COMMISSION REVIEW CONSIDERATION OF QUOTATIONS FOR THE MAINTENANCE OF THE PARK & FOOTBALL PITCH

The Clerk informed members of correspondence from the Local Democracy and Boundary Commission assuring that the review “ is only for the purposes of county council representation only. There will be absolutely no change to the underlying community arrangements. The community ward of Tyle-garw will remain in the Community of Llanharry. There will be no transfer of lands, services, amenities or council tax precepts as a result of the Commission’s proposals.”

The Clerk confirmed updating the information on both the website and on social media and reported a request from a Tylagarw resident to issue a further update by leaflet.

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Members asked the Clerk to confirm their objections to the proposal feeling that some residents would be confused and feel excluded by the change. Members also felt it would cause a problem having to deal with two RCTCBC members.

Members reported that Pontyclun Community Council has sent a survey to all Tylagarw residents regarding the proposal. Members stated that this was a misuse of public money and ultra vires as they do not have the power to do so. They asked the Clerk to report this matter to the Public Services Ombudsman for Wales.

17. INCLUSION OF MEMBER ATTENDANCE AT MEETINGS ON THE COUNCIL'S WEBSITE

**Resolved:** that a record of Member's attendance at meeting is not included on the website.

18. RENEWAL OF THE FENCE AT THE NORTHERN BOUNDARY OF THE PLAYING FIELD

- The clerk to arrange for inspection of the existing fence posts
- To obtain quotations for the provision of palisade fencing from the gate to the field corner.

19. PROVISION OF CHRISTMAS LIGHTING

**Resolved:** to arrange a meeting with RCT Street Lighting, Councillor Owen, the Chair and Clerk.

20. CASUAL VACANCY

No applications have been received for the Casual Vacancy.

21. SPECIAL MEETING TO CONSIDER THE CEMETERY AND GENERAL GROUNDS MAINTENANCE CONTRACTS

**Resolved:** to hold a special meeting on Wednesday, 2<sup>nd</sup> October.

22. PURCHASE OF NEW COMPUTER

Members agreed to the replacement of the office computer due to its age and the cessation of support for Windows 7, which it is currently running.

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23. QUOTATIONS FOR THE INSTALLATION OF GAS TO THE AMBULANCE HALL

Due to the costs involved, installing gas is not an option. The Clerk was directed to look at alternatives especially renewable energy.

24. QUOTATIONS FOR THE INSTALLATION OF BENCHES AT TY ISAF

To be considered at the next meeting.

25. QUOTATIONS FOR THE INSTALLATION OF BENCHES AT HAZELDENE

To be considered at the next meeting.

26. CORRESPONDENCE FROM MR & MRS APPERLEY

**Resolved:** to refuse the request of Mr & Mrs Apperley regarding a contribution towards the repair of their garden wall, following inspection and advice from RCTCBC.

27. CONFIRMATION OF THE DATE OF THE NEXT MEETING OF THE COUNCIL

**Resolved:** the date of the next ordinary meeting is confirmed as Wednesday 9<sup>th</sup> October 2019

The meeting closed at 9.07 p.m.

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SIGNED.....CHAIR

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