

LLANHARRY COMMUNITY COUNCIL

MINUTES OF MONTHLY MEETING HELD ONLINE ON WEDNESDAY, 9TH
SEPTEMBER, 2020 AT 7.15 P.M.

PRESENT: COUNCILLORS: I CLARIDGE(CHAIR); P CLARIDGE; E COATES; J DILWORTH; N EVANS; L MANCHIP; D SNOOK AND G LEWIS (CLERK).

1. ELECTION OF MEMBER TO PRESIDE IN THE ABSENCE OF THE CHAIR AND VICE-CHAIR

The Chair was present.

2. APOLOGIES FOR ABSENCE

Councillor Owen – accepted;
Councillor Parsons – accepted.

3. DISCLOSURE OF INTERESTS

The Clerk in Matters arising, item number 9.3 and item 16 - Consideration of the implementation of the National Joint Council for Local Government Services national salary award.

4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

No members of the public were present.

5. COMMUNITY POLICING

Llanharry/Tylagarw Crime Report Jun 9th July to 9th September 2020:

Anti-Social Behaviour – 13 Accounts
Damage – 2 Accounts
Theft and Handling – 3 Accounts
97 Calls were made to Police within this period.

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6. CONSIDERATION AND APPROVAL OF ACCOUNTS FOR PAYMENT

6.1 Payment of Accounts

Resolved: to make payment of all the accounts listed below:

RCTCBC	Trade Waste Collection	41.17
TalkTalk Business	Telephone & broadband	57.54
Wages	Sept	1109.77
HMRC	Tax & NI	138.63
Office Rental	Sept	100.00
Marcon Services	Grounds Maintenance Contracts	1469.99
Marcon Services	Watering of flower baskets	960.00
P&P Gardens	Cemetery Grounds Maintenance	375.00
RCTCBC	Ambulance Hall Rates	139.00
Best2serve	Desktop2 year Warranty Extension	32.80
Zoom Communications	Pro video conferencing package	14.39
SSE SWALEC	Ambulance Hall Electricity	47.08
SSE SWALEC	Festive Lighting 01/12/19 - 06/01/20	30.19
Watco Uk Limited	Concrete path re-surfacer	528.96

Members also confirmed the payments for August below:

TalkTalk Business	Telephone & broadband	57.54
Wages	August	1109.77
HMRC	Tax & NI	138.43
Office Rental	August	100.00
Marcon Services	Grounds Maintenance Contracts	1469.99
Marcon Services	Watering of flower baskets	1080.00
P&P Gardens	Cemetery Grounds Maintenance	375.00
RCTCBC	Ambulance Hall Rates	139.00
RoSPA	Annual Inspection	120.00
Trustmark	Play Area Covid Notices	19.20
Amazon	Printer cartridges	105.98
C A G Ironworks (C Griffiths)	Memorial Railings	480.00
Zoom Communications	Pro video conferencing package	14.39

6.2 Bank Reconciliation

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Resolved: to accept the bank reconciliation for July and August

6.3 GFJUL2020/BUDJUL2020 & GFAUG2020/BUDAUG2020

Resolved: to accept the GF Sheets/Budget Estimate for July and August.

7. EXAMINATION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

The minutes of the Monthly Meeting held on 8th July and Special Meeting of 13th August were confirmed.

8. SIGNATURE OF MINUTES OF PREVIOUS MEETINGS

The minutes of the meetings will be signed at a later date.

9. MATTERS ARISING

9.1 Playing Field/AFC Matters

Play Area

The Clerk confirmed that the play area has re-opened with the necessary Covid advice notices installed.

9.2 Consideration of the Installation of CCTV at the Cemetery

To be kept on the agenda.

The Clerk declared an interest in the following item and took no further part in meeting.

9.3 Path at Fforest Road Allotments & Site Meeting 23rd January 2020 & Special Meeting 13th August

The Clerk has sought advice regarding a product for stabilising the path and had been recommended a Watco concrete repair, which is a pourable self-levelling resurfacer for damaged concrete. Members agreed to purchase the materials and that if the contractor who installed the path agrees to apply the re-surfacer free of charge then his invoice could then be paid by the Clerk less the 10 per cent reduction.

The Clerk rejoined the meeting.

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9.4 Upgrading of the Ambulance Hall Heaters and Exterior Lighting

The Clerk confirmed that the exterior lighting has been upgraded but that the invoice has yet to be received.

9.5 Consideration of the Community Centre

The Clerk has informed Mike Cude, RCTCBC Community Centres Manager of the decision of the Community Council to form a Management Committee to oversee the day to day running of the centre.

9.6 Japanese Knotweed In The Park

The Clerk informed members that further treatment was required in the park.

9.7 Repair Of The Boundary Fence Between Laureldene And The M4

The Clerk confirmed that South Wales Trunk Road Agency are aware to the issue but that she is still awaiting information as to who is responsible – she has been assured that it will be sorted out by the end of this week!

10. TO RECEIVE REPORTS FROM MEMBERS OF OUTSIDE BODIES AND COMMITTEES

No reports were received.

11. CORRESPONDENCE

Resolved: to note the following correspondence:

RCTCBC

Community Liaison Committee 27.07.2020;

Intended public payphone removals consultations;

Staying Well at Work Support;

Letter to local authority leaders re remote attendance for consideration (forwarded to members);

Members Update 04.08.20

One Voice Wales

Guidance on management of children’s outdoor playgrounds;
Welsh Government COVID-19 bulletin;
Keep Wales Tidy - Local Places for Nature;
Laying in the Senedd - National Strategy for Flood and Coastal Erosion Risk Management in Wales;
Re-opening outdoor playgrounds and play areas for children; coronavirus (COVID-19) guidance;
Re-opening outdoor playgrounds and play areas for children; coronavirus (COVID-19) guidance – signage;
Draft guidance on Multi-Use Community Centres;
South Wales Fire & Rescue Service - Our Local Councils, we want you to ‘Have Your Say’ ...;
StarLeaf Video Conferencing;
Community & Town Councils loss of income funding;
Training Available from One Voice Wales;
Information Highlights;
Community & Town Councils loss of income funding;
Gift Card Scam being targeted at Councillors (forwarded to members);
Support for the Heritage Sector in Wales;
Remote Training Dates for One Voice Wales.

Play Wales

Playday – best play ideas and games;
Research: Making it possible to do play sufficiency;
e-bulletin August 2020;
Make a Big Noise for Playday

Power for People - Update: The Local Electricity Bill's Reintroduction.

Plantscape - Winter floral display;
Collection of summer display - between the evening of the 21st September and the early morning of the 22nd September

Welsh Hearts - Your monthly newsbeat.

Jan Lewis - Speeding on Llanharry Road.

Paul Flower – Letter of thanks for allotment path.

Stephen Edwards – Use of playing field for 1 2 1 coaching.

Planning Aid Wales

Planning for Communities Newsletter, August 2020;
Responding to Planning Applications Online Training.

Came & Company Local Council Insurance

Read the latest insights from Came & Company Local Council Insurance;

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Access the online hub for useful resources and guides.

Zoom Video Communications

Newsletter | August 2020;

Waiting Room and Passcode Requirement for Meetings Reminder.

Jennifer Goddard (Student) - Research project: Lyme Disease and outdoor workers.

Auditing Solutions - Internal audit services.

The Clerk – magazine.

Clerks & Councils Direct – publication.

Stephen Dixon <stephen@playlistforlife.org.uk - Playlist for Life - Musical memories for older people shielding at home.

12. PLANNING

The following was noted:

Planning Lists – no planning lists have received this month.

Correspondence – RCTCBC

Town and Country Planning Act 1990 / Town and Country Planning (Development Management Procedure) (Wales) Order 2012:

20/0624/10 - Two-storey extension to front, side & rear, canopy to front, internal works - 65 Sycamore Road, Llanharry, Pontyclun, CF72 9HP

20/0643/10 - Conversion of existing barn into a single dwelling - Former Tyla Coch Quarry, Llanharry, CF72 9ZE

20/0666/09 - Attached garage adjoined to the north elevation - Flanders, Fforest Road, Llanharry, Pontyclun, CF72 9JF

The above application has been withdrawn by the applicant on 17/08/2020.

20/0682/10 - Creation of three traveller pitches to include a static caravan, touring caravan and day/utility room per pitch and installation of package treatment plant (partly in retrospect) - Broad Oaks Stables, Llanharry Road, Llanharry, Pontyclun, CF72 9LY

20/0702/10 - Change of use from storage (B8) to motorcycle breakers (B2) - Unit 15, Green Park, Coedcae Industrial Estate, Tonysguboriau, Pontyclun, CF72 9GP

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20/0752/10 - Conversion of existing internal garage - 43 Meadow Way, Tyla Garw, Pontyclun, CF72 9FS

20/0774/10 - Ground floor rear extension - 33 Bryn Celyn, Llanharry, Pontyclun, CF72 9ZG

20/0808/10 - Replace conservatory with a single storey rear extension - 3 Coed Mieri, Tyla Garw, Pontyclun, CF72 9UW

20/0862/10 - Change of use of industrial unit to Greggs, for the sale of food as take away, and installation of air conditioning - Unit D1, Coedcae Industrial Estate, Talbot Green, Pontyclun, CF72 9EW

20/0863/01 - Installation of signage on front, side and rear Elevations - Unit D1, Coedcae Industrial Estate, Talbot Green, Pontyclun, CF72 9EW

Town and Country Planning Act 1990:
Appeal Under S78 Against Refusal of a House Holder application

Site Address: Brynteg Farm, Llanharry Road, Llanharan, Pontyclun, CF72 9LH
Description of development: Garage / workshop
Application reference: 20/0320/10
Appeal reference: D/20/3255363
Appeal start date: 21/07/2020

13. GRANTS

Resolved: To defer this item until the next meeting.

14. CONSIDERATION OF THE RE-FURBISHMENT OF THE CEMETERY GARDEN

Resolved: to defer this item until the next meeting.

15. CONSIDERATION OF THE FLOWERS FOR NEXT SUMMER

It was decided not to engage the services of Plantscape for the coming year as yet again the display was disappointing when compared to those in other areas. It was decided to approach Boverton Nurseries to supply the flowers for next year and to purchase the containers from Amberol. Further information will be available for the next meeting.

The Clerk declared an interest in the following item and took no further part in the meeting

16. CONSIDERATION OF THE IMPLEMENTATION OF THE NATIONAL JOINT COUNCIL FOR LOCAL GOVERNMENT SERVICES NATIONAL SALARY AWARD

Resolved: to implement the salary award, effective from 1st April 2020.

The Clerk re-joined the meeting.

17. CONSIDERATION OF THE RE-APPOINTMENT OF THE INTERNAL AUDITOR

Resolved: to re-appoint Auditing Solutions as the Internal Auditor.

18. ARRANGEMENT OF A DATE TO CARRY OUT THE HALF YEARLY RISK ASSESSMENT

Resolved: that Councillor P Claridge and Councillor Dilworth carry out the risk assessment along with the Clerk on a date to be arranged by them.

19. CONSIDERATION OF REQUESTING THE REPAYMENT OF A GRANT MADE TO LLANHARRY YOUTH CLUB

Members discussed the fact that Llanharry Youth Club closed shortly after being awarded a grant and due to the current circumstances has not re-opened. Obviously should they re-open sometime in the future they would be welcome to re-apply.

Resolved: to request that the money is repaid.

20. CONFIRMATION OF THE DATE OF THE NEXT MEETING OF THE COUNCIL

Resolved: the date of the next ordinary meeting is confirmed as Wednesday, 14th October 2020.

The meeting closed at 8.20 p.m.