



**Llanharry Community Council**  
**Cyngor Cymuned Llanhari**  
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05 May 2021

Dear Councillor,

I wish to confirm that the ANNUAL MEETING of LLANHARRY COMMUNITY COUNCIL will be held at 7.15 p.m. WEDNESDAY 12<sup>th</sup> MAY 2021 ONLINE.

Yours faithfully  
For and on behalf of the Chairman

*G Lewis*

Gill Lewis  
Clerk

## AGENDA

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1. Election of Chair.
2. Appointment of Vice-Chair.
3. To receive declarations of Acceptance of Office.
4. To receive any apology for absence from the meeting.
5. To receive disclosures of personal interest and the nature thereof.
6. Consideration of fixing the Chairs allowance.
7. To confirm and sign the Minutes of the previous Annual Meeting held on 15 May 2019.
8. Appointment or re-appointment of Members to serve on outside bodies.
  - a. Police Consultative Committee. (Chair)
  - b. School Governor – Llanharri Primary School. (Councillor J Dilworth)
9. Appointment or re-appointment of any standing Committees or Sub-Committees:
  - Audit.
10. Review of Standing Orders and Financial Regulations.
11. Review of Council Charges.
  - a. Burials/Memorials.
12. Review of payments to Councillors:
  - a. annual payment of £150 for costs incurred in respect of telephone usage, IT, consumables, etc;
  - b. consideration of an annual payment of £500 each to up to five members in recognition of specific

responsibilities;

c. consideration of payments in respect of travel costs for attending approved duties;

d. consideration of reimbursement of subsistence expenses for a particular duty requiring an overnight stay;

e. payment of financial loss compensation, where such loss has actually occurred, for attending approved duties;

f. consideration of reimbursement of necessary costs for the care of dependent children and adults (provided by formal and informal carers) and for personal assistance needs up to a maximum of £403 per month.

Reimbursement must be for the additional costs incurred by members in order for them to carry out their approved duties and shall only be made on the production of receipts from the carer.

g. consideration of the annual provision of a payment to the Vice Chair (up to £500) to undertake the functions of that office.

**13.** Review of Wages.

**14.** Consideration of the dates, times and place of ordinary meetings of the full Council for the year ahead.

**15.** Delegation or renewal of functional power to the Clerk/Responsible Financial Officer.

**16.** In pursuance of the smooth running of the Council business, the Clerk has the authority to act on behalf of the Council at her discretion.