

LLANHARRY COMMUNITY COUNCIL

MANAGEMENT RISK ASSESSMENT POLICY 2022-2023

Assessment Criteria

Rating	Potential Consequence Score 1-5	Classification	1-5	Low
	Likelihood of happening Score 1-5		6-10	Medium
	Severity Level Score—Potential Consequence X Likelihood		11-15	High
			16-25	Very High

Assessment carried out on 18th October 2022

Area Buildings Etc.	Location	Potential Consequence	Likelihood	Severity Score	Class	Measure to be taken to Reduce/Minimise/Control Risk
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<u>COMMUNITY ASSETS</u>						
Playing Field	North side boundary entrance to Fox & Hounds public house	2	5	10	Medium	Letter has been sent (annually) to Landlord informing him that there is no public right of way and that he is responsible for any claims arising from the construction of a pathway in the playing field.
		1	2	2	Low	Uneven ground/surfaces/trees/hedges – no action to be taken.
Playing Field	South side boundary behind Spar including main entrance to playing field.	1	2	2	Low	Uneven ground/surfaces/trees/hedges – no action to be taken
		1	5	5	Low	Exposed tree roots – no action to be taken.
Playing Field	East side boundary in front of Community Centre	1	5	5	Low	Uneven ground/surfaces – no action to be taken.
Playing Field	West side boundary to rear of properties along Llanharry Road	1	5	5	Low	Uneven ground/surfaces

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MUGA	Playing Field	1	5	5	Low	Non – identified. See monthly Inspection reports.
	Play Area	N/a	N/a	N/a	N/a	Monthly independent inspections.
		1	5	5	Low	Fixing removed from play area fence.
		5	3		15	Tree stumps protruding from ground.
<u>BURIAL GROUNDS</u>						
Burial Ground	Cowbridge Road	2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.
Burial Ground Unused	Church burial ground	2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken. Moss on paths. Exposed path edging support – trip hazard.
<u>ALLOTMENTS</u>	Fforest Road	2	2	4	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
		5	3	15	High	Small number of uncovered water barrels – Inform Allotment Association.
		1	5	5	Low	Gatepost has dropped – causing gate to catch on ground.

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	Laureldene	2	2	4	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
		5	3	15	High	Uncovered water trough – Inform Allotment Assoc.
		5	3	15	High	Break in fence line alongside road – arrange repair.
	Strip of land running from East to West alongside M 4.	1	1	1	Low	Uneven ground/surfacing/trees/hedges – no action to be taken.
Ambulance Hall, Grounds	Birchgrove	2	2	4	Low	Uneven ground/surfacing- no action to be taken.
<u>BUILDINGS</u>						
Ambulance Hall	Birchgrove	1	2	2	Low	Loss of keys to Hall – register of keyholders set up.
		1	2	2	Low	Loss of fob to Garage.
Garage		2	2	4	Low	Uneven ground/surfacing – no action to be taken.
Cemetery Shed	Cowbridge Road	1	2	2	Low	Loss of keys to shed. Register of authorised key holders and users set up.
		2	3	6	Medium	Uneven ground/surfacing/trees/hedges – no action to be taken.
War Memorial	Ty Isaf	5	1	5	Low	Non-identified

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<u>BUS SHELTERS</u>	Tylacoch Avenue	1	5	1	Low	Uneven ground/surfacing/hedges – no action to be taken.
	Red Hill	1	5	5	Low	Uneven ground/surfacing – no action to be taken.
	Post Office	1	5	5	Low	Non- identified.
	Birchgrove	1	5	5	Low	Uneven ground/surfacing – no action to be taken.
	Ty Isaf	1	5	5	Low	Non- identified.
	Tylagarw	1	5	5	Low	Non-identified.
<u>PUBLIC SEATS</u>	Public seats at various locations	1	5	5	Low	Uneven ground/surfacing – no action to be taken. Some seats need rubbing down and re-painting or replacement.
<u>COUNCIL OFFICE</u>	Groes Sannor, Degar Road	1	5	5	Low	Uneven ground/surfacing – no action to be taken. Lone working – see Lone Working Policy.
<u>FINANCE & MANAGEMENT</u>	Risk of Council not being able to continue its business due to an unexpected or tragic circumstance.	5	1	5	Low	All files and recent records are kept at the Clerk's home. Regular back-ups are made to an external hard drive.
	Insurance	5	1	5	Low	Review provision annually.

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	Data Protection	5	1	5	Low	Ensure annual renewal of registration and continual review of compliance.

Councillor J Dilworth.....

Councillor V Davies

Clerk.....

Date.....