

LLANHARRY COMMUNITY COUNCIL

MINUTES OF HYBRID MONTHLY MEETING HELD AT THE AMBULANCE HALL, BIRCHGROVE,
LLANHARRY ON WEDNESDAY, 8TH MARCH 2023 COMMENCING AT 7.15 PM

In Attendance at The Hall:

Councillors: J Dilworth (Chair); V Davies; D Snook and G Lewis (Clerk).

Via Zoom: Councillors: L Manchip.

1. ELECTION OF MEMBER TO PRESIDE IN THE ABSENCE OF THE CHAIR AND VICE-CHAIR

The Chair was present.

2. APOLOGIES FOR ABSENCE

Councillor Owen & Councillor Stephens.

3. DISCLOSURE OF INTERESTS

Councillor Manchip & Councillor Snook – item 13 – update from the Skatepark Group.

4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

No members of the public were present.

5. COMMUNITY POLICING

The Crime Report to 6th February to 6th March 2023 is as follows:

Violence against the person – 8 accounts

Theft and Handling – 2 accounts

Damage – 1 account

ASB – 3 accounts

Miscellaneous – 2 accounts

35 Calls were made to Police during this time period.

SIGNED.....CHAIR

3288

6. CONSIDERATION AND APPROVAL OF ACCOUNTS FOR PAYMENT

6.1 Payment of Accounts

Resolved: to confirm the payments below:

RCTCBC	Trade Waste Collection	42.90
Wages	March	1200.03
HMRC	Tax & NI	142.26
Office Rental	March	100.00
Marcon Services	Grounds Maintenance Contracts	1975.99
P&P Gardens	Cemetery Grounds Maintenance	375.00
Zoom	Pro - Video conferencing	14.39
Scottish Power	Ambulance Hall Electricity	384.73
Southern Electric	CCTV	16.62
3 Business Services	Mobile Telephone	5.00
TalkTalk Business	Telephone & broadband	31.74
Onecom	Telephone & broadband	41.10
Defib World	External Defibrillator Cabinet	550.99
Mid Glam Construction Ltd	Football pitch fencing final payment	9919.32
Amazon	100m Fabric Bunting	63.60
Jerry Widdas	Monthly p/area inspections	299.70
Festive Lighting Company	Part Payment for cone tree	10025.50
The Sign Maker	Cemetery Plaque	72.44
RCTCBC	Green Waste Bags for Llan Allot Association	120.00
Scottish Power	Ambulance Hall Electricity	22.32
Amazon Eu S a r L	Printer Cartridges	77.44
CHC Supplies Ltd	Printer Cartridges	29.00
ICO	Data Protection Registration	35.00
Unity Trust Bank	Fees	5.20

6.2 Bank Reconciliation

Resolved: to accept the bank reconciliation for February.

6.3 GFFEB2022/BUDFEB2022

Resolved: to accept the GF Sheet/Budget for February.

SIGNED.....CHAIR

7. EXAMINATION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

The minutes of the Monthly Meeting held on 8th February 2023 were confirmed.

8. SIGNATURE OF MINUTES OF PREVIOUS MEETINGS

The minutes of the monthly meeting were signed by the Chair.

9. MATTERS ARISING

9.1 Playing Field/AFC Matters

March fixture dates have been received from Llanharry AFC.

9.2 Consideration of the sale of land to A F Blakemore

To be kept on the agenda.

9.3 Football Pitch Fencing

The gates have been installed and the project is now complete.

Members asked that the Clerk obtain metal signs “Strictly No Dogs Allowed!” and “No Dog Fouling” and place them at each entrance.

9.4 Provision of a defibrillator at the Ambulance Hall

A cabinet has now been purchased and when received an electrician will be engaged to install the cabinet.

9.5 Consideration of Traffic Calming Near the Fox and Hounds

A request for additional signage has been made to RCTCBC Highways but as yet no reply received.

9.6 Additional CCTV

SIGNED.....CHAIR

Awaiting an installation date from Laser Fire & Security.

Members asked the Clerk to look into solar/battery powered cctv for the Cemetery.

9.7 Grounds Maintenance Contracts

A request has been received from P & P Gardens to know how much his price was beaten by for this contract. Members agreed to seek advice on this matter as to whether they are allowed to release this information.

A complaint has also been received that the bins at the Cemetery and the park were not emptied this week – this was noted by members.

9.8 Coronation

The Clerk informed members that she had purchased 100m of bunting. Members asked the Clerk to order more as they did not think this enough.

10. TO RECEIVE REPORTS FROM MEMBERS OF OUTSIDE BODIES AND COMMITTEES

No reports.

11. CORRESPONDENCE

Resolved: to note the following correspondence:

Items marked with an * have been forwarded by email to each member.

Planning Aid Wales

March Network Events

A J Gallagher

Is your organisation protected from Cyber attacks?

Webinar: Hiscox Risk Academy

One Voice Wales

Section 6 reports – To Do

Invitation to online launch of Welsh Water's Biodiversity Report

People's Practice Peer-to-Peer Network - Transition Towns

CYFLE CYMRU Healthy Working Wales

Request for Nominations for the Kings New Year 2024 Honours

The Value of Planning and how it positively impacts our Welsh Communities - Online Event

SIGNED.....CHAIR

Training Needs Survey
*Cyber awareness training for councillors- presentation
February & March 2023 Training Dates

Play Wales

Playful places – new magazine available
February e-bulletin

RCTCBC

*Rhondda Cynon Taf Local Development Plan

Information Commissioner's Office - Data Protection fee - Reminder

***Independent Remuneration Panel for Wales** - Annual Report - February 2023

Clerks & Council Direct – publication

The Clerk – magazine

12. PLANNING

The following was noted:

Traveller Pitches at Broad Oak Stables, Llanharry Road, Llanharry – concerns have been voiced that the applicant has exceeded the permitted development and RCTCBC Planning Enforcement have been informed.

County Borough Councillor Stephens informed the Clerk prior to the meeting that he is aware of Enforcements site visit but not of the outcome.

Councillor Manchip & Councillor Snook declared an interest in the following item.

13. UPDATE FROM THE SKATEPARK GROUP

Councillor Manchip stated that the SUDS pre-application has been approved and that the SUDS full application has been submitted.

14. NOTICE OF ELECTION TO FILL THE CASUAL VACANCIES FOR LLANHARRY WARD

The Clerk informed members that three nominations have been received and that the election to fill the casual vacancies will take place on 30th March at the Community Centre between 7am and 10pm.

SIGNED.....CHAIR

15. CONSIDERATION OF TRANSFER OF FUNDS TO THE UNITY TRUST BANK ACCOUNT

Resolved: to transfer £60,000 into the account.

16. CONSIDERATION OF THE TRANSFER OF FUNDS TO THE CCLA PUBLIC SECTOR DEPOSIT FUND ACCOUNT

Resolved: to transfer £40,000 into the account.

17. UPDATE FROM THE FIREWORK EVENT WORKING GROUP

The Clerk informed members of the following criteria that must be met as stipulated by the council's insurers:

1. there is a written risk assessment in place for the proposed event; and
2. the fire brigade have been notified of the details of the event at least seven days before the event is due to take place; and
3. the relevant local authorities have been notified and permission for the event granted and you must also ensure that any requirements from the authorities are fully complied with; and
4. all manufacturers' guidelines in respect of the storage and use of fireworks and sparklers are strictly adhered to; and
5. fireworks are purchased from a reputable supplier and are not modified in any way; and
6. all employees or volunteers have received appropriate training (which is recorded in writing) and are aware of the safety procedures for the event; and
7. there is appropriate first aid presence on site, in line with the risk assessment document; and
8. appropriate fire extinguishing equipment is available at the event and employees and volunteers have been instructed in the safe operation and use of such equipment; and
9. all members of the public are kept at least 25 metres from both the display area and any bonfire itself behind appropriate safety fencing; and

SIGNED.....CHAIR

10. any bonfire is kept at least 25 metres away from the firework display area and is not located within five metres of any trees, fencing or other combustible material; and

11. any bonfire is kept at least 75 metres away from any premises, car park or storage of any flammable or dangerous material; and

12. there will be no use of accelerants or other flammables on any bonfire; and

13. an appropriate check is made of the weather conditions prior to the event going live, and if appropriate a check is made with the fire brigade as to whether to continue with the event; and

14. at the end of the display, a thorough check is undertaken (which is recorded in writing) of the area to ensure that no potential fire hazards remain. Any bonfire area must be doused in water.

18.CONFIRMATION OF THE DATE OF THE NEXT MEETING OF THE COUNCIL

Resolved: the date of the next ordinary meeting is confirmed as Wednesday, 19th April 2023.

The meeting closed at 8.25 p.m.