

# **LLANHARRY COMMUNITY COUNCIL**



## **ANNUAL REPORT 2021-22**



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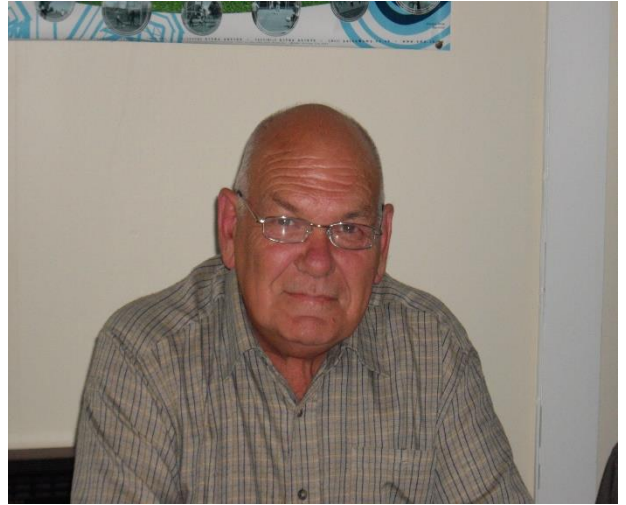
## **INTRODUCTION FROM THE CHAIR – COUNCILLOR IAN CLARIDGE**

**I would like to thank Councillors for their support over the past year.**

**I would also like to thank the Clerk, Mrs Gill Lewis for all her hard work, support and dedication ensuring the administration of Llanharry Community Council is managed efficiently and effectively.**

**I would like to pay tribute to the many volunteers and businesses in the area who give up their time and energy supporting many groups and organisations, especially those that helped the most vulnerable during the pandemic.**

**Stay safe!**



**Ian K Claridge, Chair to Llanharry Community Council**

## **ABOUT THIS REPORT**

**Welcome to the first Annual Report of Llanharry Community Council.**

**The report sets out to inform residents about the structure, responsibilities and activities undertaken by the Council.**

**As Clerk it is my responsibility to advise and support the Council, within the law, independently and objectively whilst recognising that the council as a whole is responsible for its decisions.**

**The report was approved by Llanharry Community Council as a meeting held on 13<sup>th</sup> April 2022**

**I hope you find this report an informative and helpful read.**

**Gill Lewis**

**Clerk**

**Llanharry Community Council**

**Groes Sannor, Degar Road, Llanharry. CF72 9JX**

**Email [clerk@llanharrycc.org.uk](mailto:clerk@llanharrycc.org.uk)**

**Tel 01443 223007**

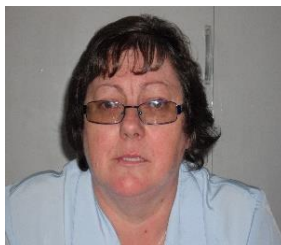
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**Visit us at [www.llanharrycc.org.uk](http://www.llanharrycc.org.uk)**

## MEET YOUR COUNCILLORS



Councillor Ian  
Claridge, Chair  
Llanharry Ward



Councillor Julie  
Dilworth, Vice Chair  
Llanharry Ward



Councillor Peggy  
Claridge  
Llanharry Ward



Councillor Emma  
Coates  
Llanharry Ward



Councillor Val  
Davies  
Llanharry Ward



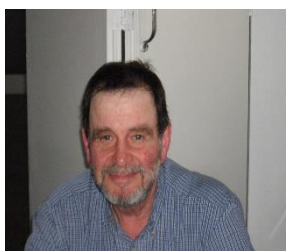
Councillor Nyree  
Evans  
Llanharry Ward



Councillor Lara  
Manchip  
Llanharry Ward



Councillor Wayne  
Owen  
Tylagarw Ward



Councillor Dai  
Snook  
Llanharry Ward

## ABOUT LLANHARRY COMMUNITY COUNCIL

Llanharry Community Council serves the communities of Llanharry and Tylagarw.

The Council usually meets on the second Wednesday of every month (except August) and all are welcome to observe these meetings.

Community Councils are the most local level of government and are independent of Borough councils although they maintain a close working relationship.

Councillors have an active interest in their communities and work in partnership with residents, local groups and collaborate with other councils when necessary.

Councillors help provide local services and take decisions that form the policy of the Council.

9 Councillors represent our community, providing local views on planning and listening to and advising residents.

The Council employs one member of staff, the Clerk.

The Council manages:

- Llanharry Cemetery
- Llanharry Park including the football pitch, play area and multi- use games area
- Two allotment sites (Fforest Road and Laureldene)
- War Memorial at Ty Isaf
- St Illtyds churchyard

As well as management of the above the Council is responsible for and/or provides:

- Litter bins
- Dog waste bins
- Benches
- Floral planters
- Notice boards

- Bus shelters
- Community grant funding
- Christmas trees and lighting
- Annual Remembrance Day Service
- Making observations on planning applications in the community – Rhondda Cynon Taf County Borough Council makes the final decision

### **The Chair**

The Chair is elected by the members at the Council's Annual Meeting and serves for 12 months. The Chair is responsible for presiding at meetings ensuring all Councillors contribute to discussions and that effective and lawful decisions are taken with the advice of the Clerk. The Chair summarises debate and has a casting vote in the event of a tied vote under the Local Government Act 1972.

Mutual respect between the Chair and the Clerk and the Chair and the other Members is essential.

The Chair is the public face of the Council and must promote the decisions and views of the Council and not their personal view.

The Chair cannot legally make a decision/promise on behalf of the Council.

### **Councillors as Individuals**

Councillors are individuals who are elected on to the Council through the democratic process under Section 16 (2) of the Local Government Act 1972 every 5 years. A Councillor can also be returned by local by-election or co-option. Either way, before acting as a Councillor, they must sign a declaration of acceptance of office undertaking to observe the Council's Code of Conduct.

Councillors have a responsibility to attend council meetings when summoned to do so and act on behalf of the whole electorate. Councillors should prepare for meetings by studying the agenda and ensuring that they are properly informed and prepared for the issues being discussed. It is the individual Councillor's duty to declare an interest and leave the meeting if any matter

being discussed could be perceived as securing any type of advantage to that Member.

Councillor contribute to the work of the Council by:

- Suggesting ideas
- Engaging in constructive debate
- Interacting with their electors
- Behaving in an ethical way
- Voting – enabling the Council to make decisions

Councillors cannot make decisions/promises individually, this has to be done by the Council as a corporate body. Councillors actively and constructively contribute to good governance and encourage community participation and residents' involvement in the work of the Council

Details on how to contact a Llanharry Community Councillor can be found on the Council's website [www.llanharrycc.org.uk](http://www.llanharrycc.org.uk)

Community Councillors are not paid for the work they undertake, however allowances are determined, and in some cases mandated each year by the Independent Remuneration Panel for Wales. A mandated allowance of £150 per year is payable towards the cost of consumables, however Councillors can opt to decline receipt of this allowance if they so wish.

<b>Councillor Name</b>	<b>Payments for costs incurred in respect of telephone, broadband etc. (max £150 per member)</b>	<b>Chair</b>	<b>Total</b>
I Claridge	0	£300	£300
P Claridge	0		0
E Coates	0		0
V Davies	£87.50		£87.50
J Dilworth	£150		£150
N Evans	0		0
L Manchip	£150		£150
W Owen	£150		£150
D Snook	0		0



All Councillor allowances, including nil returns, must be published on the Council's website and reported to the Independent Remuneration Panel by the 30<sup>th</sup> September each year.

### **The Clerk and Responsible Financial Officer**

As the Proper Officer of the council in law the Clerk is answerable to the Council as a whole. Individual members cannot give instructions to the Clerk.

The role of the Clerk and RFO, although not exhaustive, includes:

- Advising the Council on legal matters
- Organising the Council's procedures
- Gathering information to help the Council make an informed decision
- Implementing the Council's decisions
- Providing administrative support
- Personnel management
- Health and safety management
- Management of the Council's finances

The Clerk can have delegated powers of the Council to act on its behalf under the Local Government Act 1972 Section 101 (Discharge of Functions).

Whilst it is good practice of the Clerk to consult on the content of the agenda with the Chair, the Clerk has the final say as Proper Officer and the legal signatory.

All correspondence should be addressed to the Clerk.

### **Democracy and Decision Making**

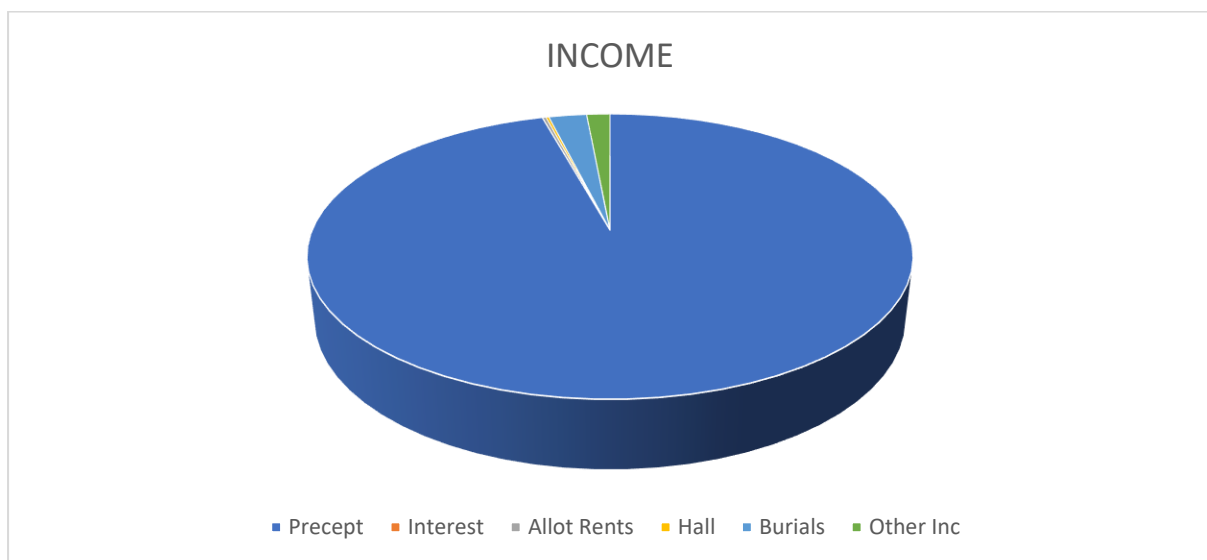
An Annual Meeting is held in May each year and this is where the election of the Chair and Vice Chair for the forthcoming year takes place.

As a corporate body the Council sets an annual budget and receives almost all its funds from its precept. A small amount of income is collected from wayleaves, bank interest, hall and allotment rental.

Ordinary meetings are normally held on the second Wednesday of the month. Agendas, minutes, annual accounts and more can be viewed on the Community Council's website [www.llanharrycc.org.uk](http://www.llanharrycc.org.uk)

## OUR INCOME

The precept for 2021-2022 was £111,594.



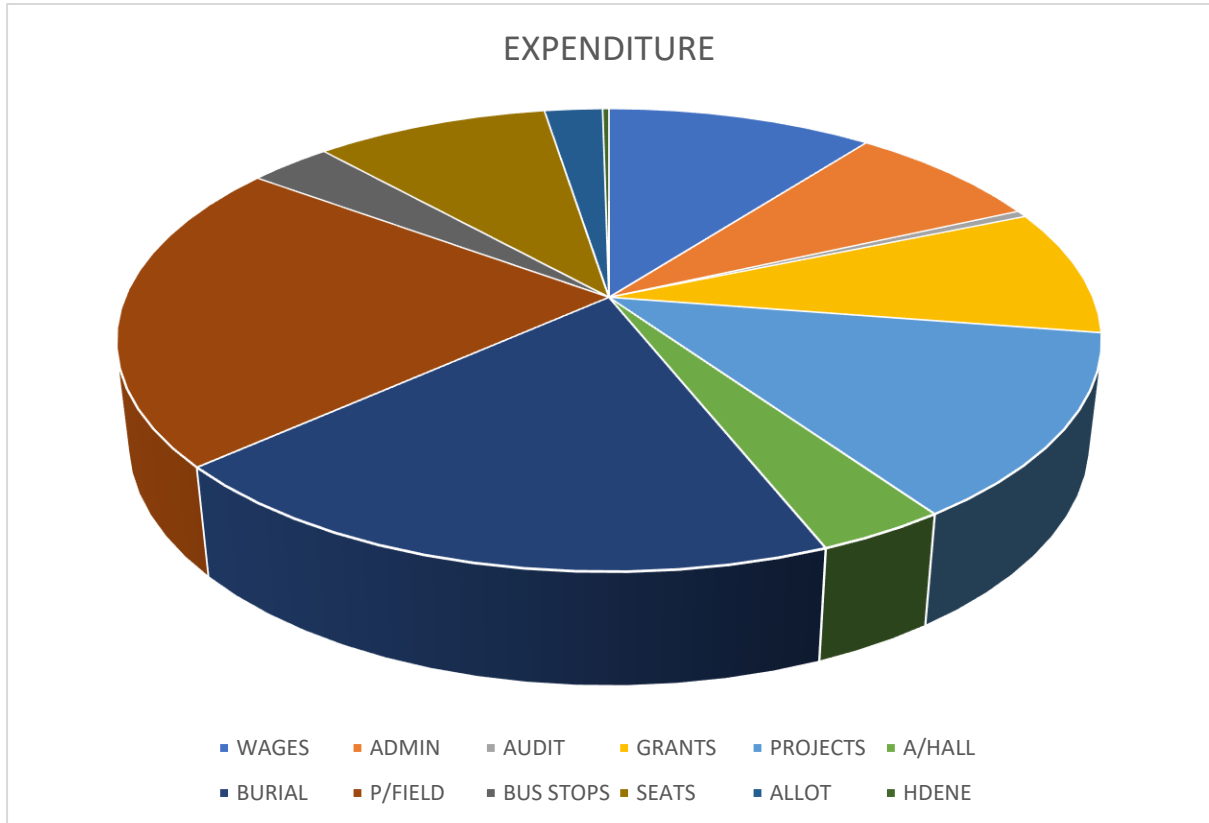
## COUNCIL'S SPENDING

The Council's expenditure is controlled by a budgeting and monitoring process. In setting its budget Council aims to provide services, manage facilities and meet its priorities.

In order to effectively manage public funds Llanharry Community Council:

- Strives to obtain value for money
- Monitors and controls expenditure as per its Standing Orders and Financial Regulations

- Consider budget versus actual comparisons throughout the year
- Annually reviews its fees
- Provides grant funding
- Identifies future projects



The Council's accounts are audited each year in accordance with the Accounts and Audit (Wales)(Amendment) Regulations 2018.

End of year accounts and audit reports are available on the Council's website [www.llanharrycc.org.uk](http://www.llanharrycc.org.uk)

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