

LLANHARRY COMMUNITY COUNCIL

MINUTES OF ANNUAL MEETING HELD 7.15 P.M. WEDNESDAY 17TH MAY 2023 AT THE AMBULANCE HALL, BIRCHGROVE, LLANHARRY

PRESENT (AT THE HALL): COUNCILLORS: L MANCHIP (CHAIR); P BEACH; E COATES; V DAVIES; J DILWORTH; W OWEN; L ROSSER; D SNOOK; B STEPHENS AND MRS G LEWIS (CLERK)

1. ELECTION OF CHAIR

Resolved: Councillor Manchip was elected Chair.

Members thanked Councillor Dilworth for her work over the previous year.

2. APPOINTMENT OF VICE CHAIR

Resolved: Councillor Stephens was appointed Vice Chair.

3. DECLARATIONS OF ACCEPTANCE OF OFFICE

The Clerk duly received the acceptance of office from the new Chair.

4. APOLOGIES FOR ABSENCE

All members were present.

5. DISCLOSURES OF MEMBER'S INTERESTS

The Chairman declared an interest in item 6, Fixing of the Chair's Allowance and the Clerk declared an interest in item 13, Review of Wages.

The Chair declared an interest in the following matter and left the meeting.

6. CONSIDERATION OF FIXING THE CHAIR'S ALLOWANCE

SIGNED.....CHAIRMAN

Resolved: that the Chair's Allowance remain at £1000, £300 to be paid directly to the Chair as a personal allowance.

The Chair re-joined the meeting.

7. CONFIRMATION OF MINUTES OF ANNUAL MEETING OF 11TH MAY 2022

The minutes were signed by the Chair.

8. APPOINTMENT/RE-APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES.

Resolved: that delegates and representatives are as follows:

Outside Body	Member
Police Consultative Committee	Chair
School Governor Llanhari Primary School	Councillor Dilworth
The Allotment & Recreation Ground Charity, Ystradowen	Mrs G Lewis, Clerk

9. APPOINTMENT/RE-APPOINTMENT OF COMMITTEES/SUB-COMMITTEES

Resolved: the appointments/re-appointments are as follows:

Committee/Sub-Committee	Membership
Audit & Finance	Councillors: L Manchip; B Stephens; E Coates; V Davies; J Dilworth.

10. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

Resolved: to re-adopt Standing Orders and Financial Regulations.

11. REVIEW OF COUNCIL CHARGES

Councillor Stephens proposed that this matter should be referred to the Finance/Audit committee, which was agreed by the majority of members.

12. REVIEW OF PAYMENTS TO COUNCILLORS

SIGNED.....CHAIRMAN

a. annual payment of £156 for costs incurred in carrying out the role of councillor (heating, lighting, broadband, etc)

The payment of £156 is mandatory for every member unless they advise the Clerk, in writing, that they do not want to take it.

b. extra costs payment – reimbursement for consumables of £52

The payment of £52 is mandatory for every member unless they advise the Clerk, in writing, that they do not want to take it.

c. consideration of an annual payment of £500 each to up to five members in recognition of specific responsibilities.

Resolved: No payments will be made.

d. consideration of the annual provision of a payment to the Vice Chair (up to £500) to undertake the functions of that office.

Resolved: No payment will be made for this.

e. consideration of the reimbursement for attendance allowance.

Resolved: No payment will be made for this.

f. consideration of payment of financial loss compensation, where such loss has actually occurred, for attending approved duties.

Resolved: No payment will be made for this.

g. consideration of reimbursement of subsistence expenses for a particular duty requiring an overnight stay and payments in respect of travel costs for attending approved duties.

Resolved: No payment will be made for this.

f. consideration of necessary costs for the care of dependent children and adults (provided by formal and informal carers) and for personal assistance needs up to a maximum of £403 per month. Reimbursement must be for the additional costs incurred by members to enable them to carry out approved duties and shall only be made on the production of receipts from the care provider.

The payment is mandatory for every member if they are eligible to claim, and wish to do so.

Members also noted: Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and reimbursement of costs of care.

The Clerk declared an interest in the following item and left the meeting.

13. REVIEW OF WAGES

Resolved:

To increase the Clerk’s salary to SCP24 of the National Salary Award with immediate effect and the arrears from April 2022.

The Clerk re-joined the meeting

14. CONSIDERATION OF THE DATES, TIMES AND PLACE OF ORDINARY MEETINGS OF THE FULL COUNCIL

Resolved:

that the meetings remain on the second Wednesday of the month (unless a bank holiday falls in the same week, when it will then be held a week later) and that the start time remains at 7.15p.m. Under normal circumstances meetings will be held in the Council Chamber.

15. DELEGATION/RENEWAL OF FUNCTIONAL POWER TO THE CLERK/RFO

Resolved: to renew the functional power to the Clerk/RFO.

16. AUTHORITY OF THE CLERK TO ACT ON BEHALF OF THE COUNCIL

In pursuance of the smooth running of the Council business, the Clerk has the authority to act on behalf of the Council at her discretion in consultation with the Chair.

The meeting closed at 7.42 p.m.